



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 10/6/2026
Agenda Section: Consent Agenda

Department Origination: Finance

Agenda Item: Approve Fourth Amendment to AT&T Site Lease Agreement on North Water Tower and Authorize Execution of Agreement

Approval Required: Simple Majority Vote

BACKGROUND

New Cingular Wireless PCS, LCC (aka AT&T) currently has a lease with the City of Baxter to have telecommunication equipment located on the city's north water tower. AT&T has requested to add three additional antenna-related equipment on the tower. There are currently nine antennas on the tower for which the company pays monthly rent to the city. New Cingular has requested through an amendment to the original lease agreement and its subsequent three amendments to memorialize the additional equipment. Per the terms of the original agreement and subsequent amendments, the annual lease rate increases by the greater of three percent or the consumer price index (CPI). The proposed amendment number four, reviewed by the city's telecommunications attorney, is attached.

FINANCIAL IMPLICATIONS

An additional \$800 per month will be added to the monthly lease payment for the remainder of 2026 with the proposed amendment to add the additional equipment. In addition, a \$1,000 legal and administrative review fee will be collected to cover the legal review and a portion of the staff time for reviewing and negotiating the proposed amendment. AT&T is responsible for any third-party engineering review and inspection necessary for the antenna changes on the water tower. KLM Engineering has been contracted for the review and inspection on behalf of the city; an escrow of \$12,075 has been collected for these services.

STAFF RECOMMENDATIONS

Finance Director Vacinek recommends approving the attached Site Lease Agreement Amendment No. 4 in substantial form and authorizing execution of the agreement upon payment of the required fees and subject to final staff and consultant review.

COUNCIL ACTION REQUESTED

Motion to approve the Fourth Amendment to the Site Lease Agreement between New Cingular Wireless PCS, LLC (AT&T) and the City of Baxter to modify the equipment at 15042 Inglewood Drive and authorize execution of the Agreement.