



## ITEM REPORT UTILITIES COMMISSION

Agenda Date: 3/4/2026  
Agenda Section: Information Only

---

**Department Origination:** Public Works

---

**Agenda Item:** 2026 Mill & Overlay Improvements Project Monthly Update

---

**Approval Required:** No Action Required

---

### **BACKGROUND**

Widseth completed the report in late summer of 2025 and has presented to the Utility Commission a few times through the fall and winter. The project was put on hold for a number of reasons related to the CIP not being completed and the City being focused on the TH371/210 Interchange Project. Due to a narrowing timeframe to be able to complete the full project which included Residential M&O, Residential FDR and Commercial FDR, an option to move forward with only the Residential M&O was presented to the Utility Commission on February 5<sup>th</sup>. With this recommendation, updated resolutions to Order the Preparation of the Report and Receiving the Feasibility Report and Calling for the Improvement Hearing were brought forward for consideration with the new project title of 2026 Mill & Overlay Improvements Project. The Utility Commission approved the project moving forward with only the M&O Roadways. Widseth updated the Feasibility Report to reflect that decision and presented it at the February 17<sup>th</sup> City Council Workshop. At the February 17<sup>th</sup> City Council meeting, the City Council adopted both resolutions with an understanding that the CIP is to be completed in the very near future. Notices were sent out in the mail and published in the Brainerd Dispatch for the Improvement Hearing which is schedule for March 5<sup>th</sup> at 6am and will be held in the Council Chambers at Baxter City Hall.

The Utility Commission and the City Council also approved Widseth Design Proposal for the project at the February meetings. Widseth has been working on the Plans and has brought forward the draft Plans for review and consideration for approval contingent on any comments made by the Utility Commission. At the March 17<sup>th</sup> City Council meeting, a resolution is proposed to approve the Plan & Specifications and order advertisement for bids. The proposed bid opening date is April 16<sup>th</sup>.

### **FINANCIAL IMPLICATIONS**

### **STAFF RECOMMENDATIONS**

### **COUNCIL ACTION REQUESTED**