

**Alexandria**

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**CONFIRMATION OF REQUEST  
FOR  
ENGINEERING SERVICES**

**CLIENT:** City of Baxter

**LOCATION:** Baxter, Minnesota

**SERVICE REQUESTED BY:** Trevor Walter

**DATE:** February 12, 2026

**PROJECT:** Bridge Safety Inspection Services for 2026-2027

**DESCRIPTION OF WORK INVOLVED:** Perform routine bridge safety inspection and prepare electronic inspection report for the Excelsior Road Pedestrian Bridge. Inspection and report will be consistent with NBIS and MnDOT standards and recorded using SIMS. Inspection report will be submitted to the Program Administrator for review after the inspection is completed.

**STAFF:** Derek Navratil, PE, will serve as the Bridge Inspection Team Leader and will prepare or review the inspection report prior to submittal to the Program Administrator.  
Andrew Muer, PE, will assist with inspection report and bridge inspection as needed.

**ESTIMATED ENGINEERING COSTS:**  
Bridge Safety Inspection Services

**WSN LABOR & EXPENSES**  
\$1,750.00

**TIME SCHEDULE FOR SERVICES:** Begin work as early as October 1, 2026. Complete bridge inspection no later than November 31, 2026. Submit inspection report no later than January 15, 2027.

**BILLING METHOD:**

- Hourly
- Percentage
- Lump Sum
- Other

**BILLING SCHEDULE:**

- Monthly
- Phased
- Upon Completion

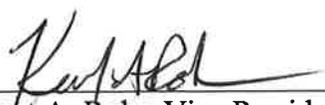
**REMARKS:** Billing to be on an hourly basis per attached Fee Schedule and General Provisions. WSN will not exceed stated cost without additional authorization from client.

**WIDSETH SMITH NOLTING & ASSOC INC.** agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within thirty (30) days after receipt of billing.

**SUBMITTED:**

**APPROVED:**

**WIDSETH SMITH NOLTING & ASSOC INC.**

BY:   
Kept A. Rohr, Vice President

BY: \_\_\_\_\_

DATE: \_\_\_\_\_