



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 10/7/2026
Agenda Section: Business Item

Department Origination: Public Works

Agenda Item: Adopt Resolution No. 2026-XXX Receiving Feasibility Report and Calling the Improvement Hearing for the 2027 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal Project No. 4427

Approval Required: Simple Majority Vote

BACKGROUND

On September 2, 2026, the City Council passed a resolution authorizing Widseth to prepare a Feasibility Report on the proposed 2027 Mill & Overlay and Full Depth Reclamation Improvements as part of the City's ongoing pavement management plan. The following improvements are included in the final report for Council approval:

Roadways and projects reviewed in this Report include:

Residential Mill & Overlay:

- Baxter Lions Road
- Laverne Circle
- Art Ward Drive
- Perch Lake Drive
- Excelsior Road (Inglewood Drive to Cherrywood Drive),

Residential Full Depth Reclamation

- Jasperwood Drive (310' south of Mapleton Road to Oakdale Road)

Commercial Full Depth Reclamation

- Edgewood Drive (Novotny Road to Pine Beach Road)
- Clearwater Road with grade separated trail (Cypress Drive to Golf Course Drive)
- Wolda Road (Edgewood Drive to 700' west of Edgewood Drive)

Commercial Mill & Overlay

- Timberwood Drive (TH 210 to south 425' of TH 210),
- Cypress Drive (Excelsior Road Roundabout to 60' north of Clearwater Road).

Other Improvements

- Utility Improvements (Fairview Road and within the TH 371, TH 210, and BNSF right-of-way corridors)

The report reviews existing conditions, proposes feasible improvements, estimates project costs, discusses project implementation, and presents conclusions and recommendations for the project areas as required by the Minnesota Chapter 429 assessment process.

The report will be utilized to prepare for the Improvement Hearing scheduled for 6:00 pm on November 5, 2026. In accordance with the requirements of Minnesota Statute 429, the City Council must conduct an Improvement Hearing on the making of the proposed improvements. Public notice of the Improvement Hearing will be published in the Brainerd Dispatch and mailed to affected property owners. The purpose of the Improvement Hearing is for the Council to receive input from property owners regarding questions or concerns with project or the estimated

special assessment being proposed. The Council can consider a resolution ordering the improvement any time within six months after the date of the Improvement Hearing.

FINANCIAL IMPLICATIONS

The feasibility report identifies a total estimated project cost of \$5,367,663 with \$3,062,887 (57%) estimated in assessments and \$2,304,776 (43%) in City cost. There are no immediate financial implications other than the cost to prepare for and hold the Improvement Hearing. These costs will be tracked and included in the overall project cost.

STAFF RECOMMENDATIONS

Staff recommends adoption of the attached resolution receiving the revised feasibility report and calling the improvement hearing.

COUNCIL ACTION REQUESTED

MOTION to adopt Resolution No. 2026-XXX Receiving Feasibility Report and Calling the Improvement Hearing for the 2027 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal Project No. 4427.