



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 6/7/2022
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item:

Adopt Resolution 2022-046 Amending Resolution 2022-044 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 TH 210/Inglewood Drive Improvement Project

Approval Required: Simple Majority Vote

BACKGROUND

There has been a setback in the project schedule due to a delay in receiving the BNSF easements needed to finalize the right-of-way (R/W) Certification. The City of Baxter has signed the easement documents and paid the easement acquisition fee to BNSF, the project team is waiting on BNSF's review and signature. It was Bolton & Menk's understanding that a signed Construction & Maintenance (C&M) agreement with BNSF would suffice for MnDOT's R/W Certification, but MnDOT will not sign off on the R/W Certification until the easement documents are executed.

The project was set to open bids on June 16, 2022, according to Resolution No. 2022-044 but without the approvals from MnDOT the City was unable to advertise for bids. Bolton & Menk has been working with MnDOT to receive approvals contingent on obtaining BNSF's signatures, MnDOT will allow the City to advertise for bids but will not allow the bids to be opened until the City has executed easement documents from BSNF. The process MnDOT has proposed is called Public Interest Finding (PIF) which is on the City Council Agenda for approval as well. Bolton & Menk has corresponded with BNSF to ensure they will have executed documents in time to open bids on July 7, 2022, and they have ensured Bolton & Menk they will, if not an addendum will be issued to extend the bid opening.

A major reason to open bids in June was to ensure that the State and Federal Funding would be finalized prior to the end of MnDOT's fiscal year which ends on June 30th. MnDOT has confirmed the city is not in jeopardy of losing any State or Federal funding with the proposed schedule which is attached.

The attached resolution is needed in accordance with the Chapter 429 Special Assessment process. Resolution 2022-046 amends the bid opening date from Resolution 2022-044. Pursuant of Resolution 2022-046, advertisement for bids will start June 12, 2022.

FINANCIAL IMPLICATIONS

None

STAFF RECOMMENDATIONS

Staff recommends adopting Resolution No. 2022-046 to allow the project to start advertising on June 12th, 2022 and open bids on July 7, 2022. With the numerous entities involved due to the funding requirements and the railroad crossing the project schedule continues to change and the project team reacts to keep the project moving forward.

COUNCIL ACTION REQUESTED

Motion to Adopt Resolution No. 2022-046 Amending Resolution 2022-044 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 TH 210/Inglewood Drive Improvement Project.