



## ITEM REPORT UTILITIES COMMISSION

Agenda Date: 6/8/2022  
Agenda Section: Business Item

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**Department Origination:** Public Works

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**Agenda Item:** Approve the Bolton & Menk Fee Amendment in the Not to Exceed Amount of \$170,490.00 for a Total Revised Contract Amount of \$946,850.00 as Outlined Above in the Staff Recommendation

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

Bolton & Menk has submitted a fee amendment for the 2022 Inglewood Drive Railway Crossing & Associated Road. The original project has since been split into two separate projects but since all fee amendments reference back to the original contract the fee amendments have been included in one proposal. The projects are now referred to as the 2022 Foley Road, Isle Drive, & Forthun Road Improvements Project and the 2022 TH 210/Inglewood Drive Railroad Crossing Improvements Project.

Staff has reviewed the proposed fee amendment and has questions/concerns with some of the tasks in the fee amendment. More information is provided in the staff recommendation regarding the fee amendment.

### **FINANCIAL IMPLICATIONS**

Bolton & Menk has submitted a fee amendment in the not to exceed amount of \$337,596, staff recommends approving only \$170,490.00 at this time with negotiations on the remaining tasks as outlined in the staff recommendation.

The total not to exceed approved contract amount is \$776,360, with staff's recommendation of approving \$170,490.00 the proposed total not to exceed contract amount would be \$946,850.00. Combining the two expected construction costs of \$5,584,412, this requested amount is 17% of the project total which is below the 22% (anticipated \$1,228,570) used in the feasibility study.

### **STAFF RECOMMENDATIONS**

Due to the original 2022 Inglewood Drive project being split into two separate projects, the proposed fee amendment encompasses items from both the 2022 Foley Road, Isle Drive, & Forthun Road Improvements Project and the 2022 TH 210/Inglewood Drive Railroad Crossing Improvements Project. Below are the tasks from each project along with staff's recommendation:

#### **2022 Foley Road Improvement Project**

Staff recommends approval of the following Tasks:

- Task 20.0 - \$28,775.00
- Task 21.0 - \$15,740.00
- Task 26.0 - \$56,000.00

**Total of \$100,515.00**

Tasks 22.0, 23.0, 24.0, & 25.0 need additional discussion, information, and negotiations between the City of Baxter and Bolton & Menk.

**2022 TH 210/Inglewood Drive Railroad Crossing Improvements Project**

Staff recommends approval of the following Tasks:

- Task 32.0 - \$25,000.00
- Task 33.0 - \$9,600.00
- Task 34.0 - \$35,375.00

**Total of \$69,975.00**

Tasks 30.0, & 31.0 need additional discussion, information, and negotiations between the City of Baxter and Bolton & Menk.

**COUNCIL ACTION REQUESTED**

Motion to approve the Bolton & Menk fee amendment in the not to exceed amount of \$170,490.00 for a total revised contract amount of \$946,850.00 as outlined above in the staff recommendation.