



STAFF REPORT UTILITIES COMMISSION

Agenda Date: 4/2/2025
Agenda Section: Business Item

Department Origination: Public Works

Agenda Item: Accept Memo and Water CIP Summary for the Water Enterprise Fund 20-year CIP

Approval Required: Simple Majority Vote

BACKGROUND

SEH is under contract to provide assistance to the City to evaluate potential water system projects, including providing an opinion of probable cost for projects for a long-term Capital Improvement Plan (CIP). The CIP is intended to assist staff with reviewing future water project needs to assist with long term financial planning and establishing water rates for users. SEH met with City staff on multiple occasions to evaluate future projects, timelines, and project cost to complete this initial list of long-term CIP for projects related to the water system.

The CIP is being completed in conjunction with the Capital Asset Management Plan (CAMP). The CAMP identifies replacement of existing components, while this CIP is a broad look at the system and includes potential new construction and other long range improvements. The line items "Annual Maintenance Upgrades (per CAMP)" are items that have been pulled directly from the current working version of the Capital Asset Management Plan (CAMP) to identify dollar amounts for a given year. In addition, several studies and general tasks are included within the table, whether to meet regulatory requirements or to account for general engineering items associated with the water system. The projects and timelines identified in this report generally follow the report titled "Baxter Water System Planning and Hydraulic Model" dated December 31, 2024 and accepted by Council on January 7, 2025. The report presented here is a snapshot at this time of the year for construction, and adjustments are likely in the future as development occurs and the needs for the water system are better identified pending development and water use trends.

A summary memo and table of the Water CIP (By Year) is included with this information for acceptance. This memorandum also includes several maps/figures to identify the general location of the improvements.

FINANCIAL IMPLICATIONS

The project expenses will be covered by the City's water fund.

STAFF RECOMMENDATIONS

Staff recommends acceptance of Memo and Water CIP Summary for the Water Enterprise Fund 20-year CIP.

COUNCIL ACTION REQUESTED

Motion to Accept Memo and Water CIP Summary for the Water Enterprise Fund 20-year CIP.