



## STAFF REPORT UTILITIES COMMISSION

Agenda Date: 4/2/2025  
Agenda Section: Business Item

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**Department Origination:** Public Works

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**Agenda Item:** Approve the SEH Contract for Development Review Engineering Services in the Not to Exceed Amount of \$8,850.00 for the Southdale Acres Development

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

SEH has been assisting the City of Baxter with reviewing plans for various developments within the City. The Southdale Acres development has been submitted to City staff for review. This development includes street construction and installation of watermain, sanitary sewer, storm sewer, and stormwater ponding improvements.

SEH prepared a contract for engineering services to review plans and the stormwater report/calculations for conformance with City of Baxter Standard Specifications and Plan Details and review general conformance with the City's ordinances and codes.

A copy of the contract is included for reference.

### **FINANCIAL IMPLICATIONS**

The project expenses will be covered by the Developer.

### **STAFF RECOMMENDATIONS**

City Staff recommends approval of the SEH Contract for Development Review Engineering Services in the Not to Exceed Amount of \$8,850.00 for the Southdale Acres Development.

### **COUNCIL ACTION REQUESTED**

**MOTION** to approve the SEH Contract for Development Review Engineering Services in the Not to Exceed Amount of \$8,850.00 for the Southdale Acres Development.