



## REQUEST FOR ACTION UTILITIES COMMISSION

Agenda Date: 4/2/2025  
Agenda Section: Information Only

**Department Origination:** Public Works

**Agenda Item:** 2025 Micro Surfacing Project Update

**Approval Required:** No Action Required

### **BACKGROUND**

The City of Baxter has completed an annual micro surfacing project from 2021 to 2024. The City Pavement Management Plan identifies 4.70 miles of city streets for the 2025 micro surfacing project consisting of Circle Pine Road, Elder Drive, Emily Circle, Emily Road, Falcon Drive, Foley Road, Glory Road, Isle Drive, Kelly Circle, Kelly Drive, Lakewood Lane, Marohn Road, Mountain Ash Drive, Parkwood Court, Parkwood Drive, and Wedgewood Drive.

The proposed street segments were paved between 2015 and 2018 and identified for micro surfacing with 2022 PASER ratings of 6, 7, and 8 and exhibit slight to moderate surface distress. The Baxter City Council on January 21, 2025, approved the agreement for professional services with Bolton & Menk, Inc. in the not to exceed amount of \$47,394.

Plans and specifications were approved in March and the project is currently advertised for receiving construction bids, with a bid opening on April 22, 2025. The proposed schedule for the project is:

- January 21, 2025 – City Council approves engineering contract.
- March 5, 2025 – Utilities Commission approves plans and specifications and authorizes bidding.
- March 18, 2025 – City Council approves plans and specifications and authorizes bidding.
- **March 26, 2025, April 2, 2025, and April 9, 2025 – Bid Advertisement**
- April 22, 2025 – Bid Opening
- May 7, 2025 – Bid Recommendation to Utility Commission
- May 20, 2025 – Bid Recommendation to City Council
- Project Construction Substantial Completion - August 29, 2025

### **FINANCIAL IMPLICATIONS**

Funds will be taken from the Franchise Fee's that goes toward the Pavement Management Plan. Based on the results of past projects, the estimated construction cost to complete the street segments identified for 2025 is \$570,424. The proposed engineering cost is \$47,394 for a total estimated project cost of \$617,818.

### **STAFF RECOMMENDATIONS**

None, information only.

### **COUNCIL ACTION REQUESTED**

None, information only.