



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 9/2/2025
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Adopt Resolution No. 2025-072 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2025 Design Road & TH 371 Stormwater Improvements Project Municipal Project No. 4135

Approval Required: Simple Majority Vote

BACKGROUND

In accordance with the requirements of Minnesota Statute 429, the City must prepare the proposed assessment roll for the 2025 Design Road & TH 371 Stormwater Improvements Project Municipal Project No. 4425. The project area includes Design Road between Dellwood Drive and Golf Course Drive.

The City Clerk, with the assistance of the City Consulting Engineer, will prepare the assessment roll containing the following information:

- Fee owner name and address
- Taxpayer name and address
- Property identification number, address and legal description
- Assessment calculations and total amount assessed
- Statement of installment payments with interest

A copy of the assessment roll will be mailed to each affected property owner along with the notice for the Assessment Hearing scheduled for 6:00 pm on Thursday, September 25, 2025.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with the preparation of the assessment rolls. The total estimated cost of the improvements is \$3,589,186.15 which includes contingencies and estimated engineering, legal, finance and other project related costs. The total portion of the cost to be paid by the City is estimated to be \$524,699.05 and the portion of the cost proposed to be assessed to benefiting property owners is \$469,541.24, resulting in MNDOT Funding covering the remaining \$2,594,945.86.

STAFF RECOMMENDATIONS

Staff recommends adoption of Resolution No. 2025-072 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2025 Design Road & TH 371 Stormwater Improvements Project Municipal Project No. 4135.

COUNCIL ACTION REQUESTED

MOTION to adopt Resolution No. 2025-072 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2025 Design Road & TH 371 Stormwater Improvements Project Municipal Project No. 4135.