



## Special Event Application

For Internal Use Only

Council \_\_\_\_\_

Police \_\_\_\_\_

Admin \_\_\_\_\_

A Special Event Permit is required if one or more of the following apply to your event:

- ☐ Alcohol will be sold ☐ Admission or rental fees will be charged or donations requested  
☐ 300 or more individuals will be in attendance ☐ Special services required (road closure, traffic control, security, etc.)  
☐ Temporary Structure Permit is required

### Applicant Information

Name: LAKEC MEN YOUTH SOCCER ASSOCIATION  
Address: 70248 BRAUNTON City: BRAUNTON State: MN  
Phone (H): 218-831-1088 Phone (C): \_\_\_\_\_  
Email: NICK@3CHEERSMN.COM

### Event Information

Date of Event: 6/5/25 + 6/6/25 Time of Event: 9am - 3pm  
Description of Event: MNUFC Youth Soccer Camp  
Location of Event: Southdale Soccer Fields  
Number of Attendees: 50  
Property Owner's Name (If different from applicant): City of Baxter  
Number of Volunteers: \_\_\_\_\_

### Tents, Membrane Structures and Canopies

Is a tent, membrane structure or canopy proposed to be used for this event? ☐ Yes ☒ No

If a tent or membrane structure over 200 sq. ft. or a canopy over 400 sq. ft. is being used a separate permit may be required, see instructions on attached page. Please contact Community Development at 218-454-5100 for a Temporary Structure Application.

### Signs

Is a sign being used for this event? ☐ Yes ☒ No

☐ Banner ☐ Temporary Sign If Yes, what size? Sign Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sq. ft. (Not exceed thirty two (32) square feet in size for commercial districts and sixteen (16) square feet for residential districts.)

Please contact Community Development at 218-454-5100 for a Sign Application.

### Mobile Vending

All food trucks shall be licensed by the Minnesota Department of Health.

Will a food truck or mobile vending be used for this event? ☐ Yes ☐ No

### Required Submittals

This application is not considered complete until the following materials, as required by city code, have been submitted. Failure to submit any or all of the required materials may result in a delay or denial of your permit. Please do NOT use permanent paint on roads or trails.

Please attach separate pages as necessary.

- ☒ Admission Fee/ Rental Fee/ Donation Requested \$ Camp fee \$20/player
- ☐ Food/ Alcohol being served N/A
- ☐ Special City Services Requested (Road closure, security, traffic control, etc.) NA
- ☐ Copies of any required State or County license or permit N/A
- ☐ Certificate of Insurance (must name the city, its officials, employees, and agents as additional insured.) ANUEC + LATISA
- ☒ Any public health plans
- ☒ Emergency plans (fire prevention, emergency medical, severe weather, etc.)
- ☒ Security plans
- ☒ Traffic/Parking plans
- ☒ Sound/ Noise plan

The signature of the legal owner of the event location or the owner's official representative is required and authorizes the designee of the City of Baxter to enter the property to perform inspections to establish and ensure compliance with all permit conditions. Entry may be without prior notice.

I hereby acknowledge that I have read this application and that all information is true and current to the best of my knowledge. I hereby agree that the special event will be conducted in accordance with the Baxter City Code and the laws of the State of Minnesota. I further understand that failure to comply with the conditions of my Special Event Permit, inducing the payment of required fees, deposits and reimbursements, or conducting the event in a way that creates a threat to the health, safety, or welfare of any individual or the general public may result in the immediate cancellation of the Special Event Permit.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Printed Name \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner's Printed Name \_\_\_\_\_

# Minnesota United FC

2025 Minnesota United FC Summer Soccer Camp - June 5 - June 6 hosted by Brainerd United Soccer Club

## Welcome

### 2025 Minnesota United FC Summer Soccer Camp - June 5 - June 6, hosted by Brainerd United Soccer Club

This registration session will allow you to complete contact information, sign up for participation, and submit payment.

Please read through each page carefully to ensure that all information is provided accurately.

To complete registration through our secure site, please have your Visa, MasterCard, Discover, or ACH Bank Account information available.

Minnesota United FC's Youth Academy is hosting a variety of camps throughout 2025. These camps offer opportunities for both recreational and competitive players to get involved with the club, with special emphasis placed on honing skills, improving understanding of the game, and adding a positive experience to each participant's soccer journey.

Specific details for this camp can be found below:

- **Ages:** 6-15 years of age
- **Player Type:** Recreational and Competitive Girls and Boys
- **Cost:** \$120 per player
- **Location:** Brainerd, MN
- Exact field numbers will be emailed to participants 5-7 days prior to the first day of camp
- **Dates:** June 5 to June 6
  - **Supplies:** All participants are asked to bring a soccer ball, water, light snack and appropriate weather gear. All players must wear shin guards.
  - **Time:** 9:30 a.m. to 12 p.m. (2018 -2015 Birthyears) and 1pm-3:30pm (2014-2009 Birthyears)
    - Please plan to arrive 15 mins early on the first day of camp for check-in

Every camp is run by licensed MNUFC Academy staff, alongside other approved coaches. Through the use of US Soccer's recommended Play-Practice-Play format, these camps place emphasis on purposeful possession activities and small-sided games that address high-level concepts and further individual development, all while keeping players engaged and having fun. All players will receive a Minnesota United FC camp shirt.

The deadline to register for any MNUFC camp is seven days prior to the camp's start date or until full. Academy staff will email all registered participants 5-7 days before the camp start date with confirmation of exact field numbers and a general reminder about the camp.

#### Cancellation Policy

All cancellations are subject to a \$30 processing fee, provided that they are made prior to 14 days of the program start date. No refunds will be given for cancellations that are made within 14 days of the program start date. If you learn that you cannot attend a program within 14 days of the start date, we will work with you if you wish to transfer to another camp of the same monetary value that works for your family.

#### Weather Related Cancellation

In the event that a program is cut short or cancelled due to inclement weather or any other unforeseen issues, every effort will be made to make up lost time by extending the hours of the camp day. In the unlikely event that portions of the program cannot be made up, no refunds or credits will be offered.

Camps will not be cancelled for rain unless the level of rain has been sufficient to close the fields. Cancellations or stoppages in the camp day will only be made for severe weather, such as lightning or extreme heat. If severe weather occurs after the camp has started and the facility has a safe shelter, players will be taken to the shelter and will return to the field at least 30 minutes after the last lightning strike. If no safe shelter place is available or there is no sign of inclement weather stopping, then parents will be notified via email to promptly pick up their child.

## Scott Macleod

Head of Youth Camps and Clinics



### Not signed in

Select an option to continue with the registration.

[Sign In](#) [Create an Account](#)

## **MNUFC Soccer Camp Parking Plan**

### **Southdale Soccer Fields – Baxter, MN**

#### **Event Overview**

The MNUFC Soccer Camp will be held at the Southdale Soccer Fields in Baxter, MN. The event is expected to host approximately 50 participating children along with up to 10 coaches and training staff. This results in a total estimated vehicle count of 60.

#### **Primary Parking Plan**

The Southdale Soccer Fields parking lot provides an estimated 80+ available parking spots, which is more than sufficient for the anticipated 60 vehicles. Parking spaces will be available on a first-come, first-served basis, and assistance will be provided at the entrance to direct attendees to designated parking areas.

#### **Overflow Parking Plan**

In the unlikely event that additional parking is needed, overflow parking will be available in the following locations:

1. **Dean Makey Forest Parking Lot** – Located near the Southdale Soccer Fields, this lot provides additional parking spaces within a short walking distance to the event location.
2. **Mountain Ash Drive** – Additional parking will be permitted along Mountain Ash Drive, ensuring that vehicles are parked legally and do not obstruct traffic flow.

#### **Parking Management and Traffic Flow**

To ensure efficient parking and traffic management:

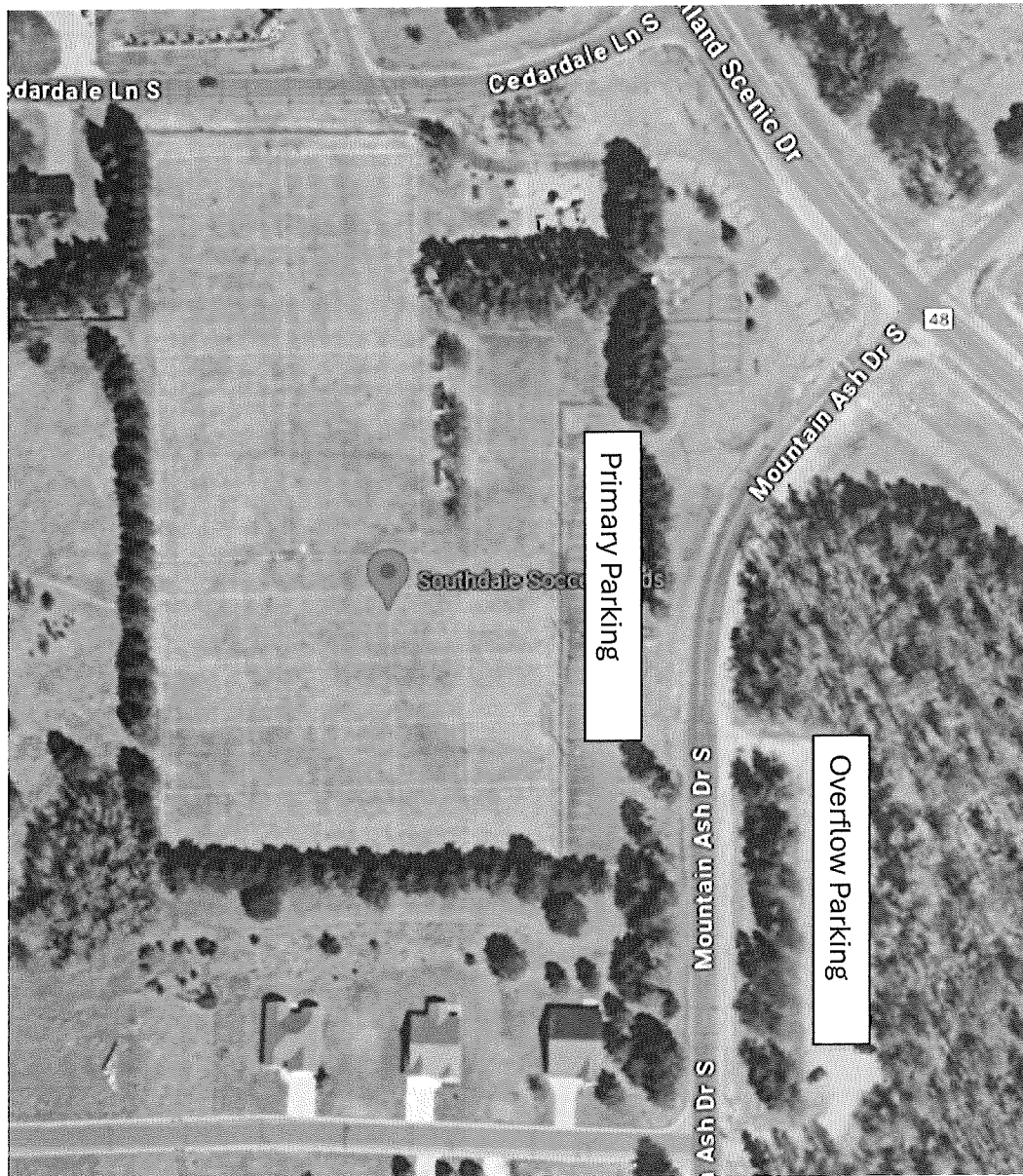
- Members of **Lakes Area Youth Soccer Association (LAYSA)** will be available to guide attendees to the designated overflow parking locations if needed.
- **No parking will be permitted along residential streets** adjacent to Mountain Ash Drive or Cedardale Lane to avoid disruption to local residents.
- LAYSA representatives will monitor parking conditions throughout the event to ensure compliance with the plan and assist with any unforeseen parking issues.

#### **Safety Considerations**

- Attendees will be encouraged to carpool when possible to reduce the total number of vehicles.

- In case of an emergency or unexpected traffic congestion, on-site LAYSA representatives will coordinate with local authorities to maintain safe and organized traffic flow.

This plan ensures a well-managed parking process for the MNUFC Soccer Camp while minimizing the impact on local residents and maximizing safety for attendees.



## **MNUFC Soccer Sound/Noise Plan**

### **Southdale Soccer Fields – Baxter, MN**

#### **Event Overview**

The MNUFC Soccer Camp will be held at the Southdale Soccer Fields in Baxter, MN. The event is expected to host approximately 50 participating children along with up to 10 coaches and training staff.

#### **Sound/Noise Plan**

The MNUFC Soccer Camp is expected to generate minimal noise, as no speakers, sound systems, or amplified audio will be used throughout the event. The primary sounds will come from normal soccer activities, including coaching instructions, participant communication, and general play.

To address potential concerns from residents in the immediate surrounding area of the Southdale Soccer Fields:

- Camp activities will be limited to the designated field areas, ensuring noise does not carry into nearby residential zones.
- Event staff and coaches will ensure that participants maintain an appropriate noise level, especially during early morning or late evening sessions. Camp Times have been limited to 9am-3pm to limit disruption to immediately surrounding neighborhoods.
- No horns, or loudspeakers will be utilized to minimize any potential disturbances. Whistles will be utilized intermittently as would be expected in any soccer related event and will only be utilized by the representatives of MNUFC.
- Should any noise concerns arise, LAYSA representatives will be available on-site to address and mitigate them promptly.

This plan ensures a well-managed noise process for the MNUFC Soccer Camp while minimizing the impact on local residents and maximizing safety for attendees.

## **MNUFC Soccer Camp Security Plan**

### **Southdale Soccer Fields – Baxter, MN**

#### **Event Overview**

The MNUFC Soccer Camp will take place at the Southdale Soccer Fields in Baxter, MN. The event will be attended by approximately 50 participating children and up to 10 coaches and training staff.

#### **Security Assessment**

We do not anticipate any security concerns for this event. The coaching and training staff will be representatives of MNUFC and not members of the professional soccer team. As a result, we do not expect non-camp attendees to be present in search of autographs or other interactions with professional players.

#### **Security Measures**

To ensure the safety of all participants and a smooth event operation, the following measures will be in place:

- **On-Site Supervision:** Coaches and training staff will oversee all activities on the field and ensure participants remain within designated camp areas.
- **LAYSA Representatives:** Members of the Lakes Area Youth Soccer Association (LAYSA) will be present throughout the event to assist with logistical support and address any unexpected security concerns.
- **Restricted Access:** Only registered participants, authorized staff, and parents/guardians dropping off or picking up children will be allowed in the event area. This area will only be confined to the two soccer fields and will not consist of the playground or bathroom/shelter building.
- **Emergency Response:** In the event of an emergency, designated event staff will coordinate with local emergency services as necessary. Contact information for local law enforcement and medical personnel will be readily available on-site.
- **Lost Child Procedure:** If a child is separated from their group, a designated meeting point will be established where LAYSA representatives and MNUFC staff can reunite the child with their guardian.
- **No Unauthorized Vendors or Spectators:** To maintain a controlled environment, there will be no unauthorized vendors, merchandise sales, or outside spectators allowed within the soccer field area.

## **Emergency Contacts**

A list of emergency contacts, including local police, fire, and medical personnel, will be provided to all event staff. Coaches and LAYSA representatives will be briefed on emergency protocols prior to the start of camp.

This security plan ensures a safe and organized environment for all participants while addressing any potential concerns from the local community.



## **MNUFC Soccer Camp Public Health Plan**

### **Southdale Soccer Fields – Baxter, MN**

#### **Health and Safety Measures**

To ensure a safe and healthy environment for all participants, the following health measures will be implemented:

- Participants, staff, and coaches will be encouraged to practice good hygiene, including frequent hand washing and the use of hand sanitizer.
- Hand sanitizing stations will be available near restroom facilities.
- Drinking water will be provided, and participants will be encouraged to bring their own labeled water bottles to minimize shared use.

#### **Infectious Disease Prevention**

- Any participant or staff member exhibiting symptoms of illness, including fever, coughing, or respiratory distress, will be asked to stay home.
- If a participant becomes ill during the camp, they will be separated from the group, and their parent/guardian will be contacted for immediate pickup.
- If necessary, local health department guidelines will be followed for infectious disease protocols, including any relevant COVID-19 recommendations at the time of the event.

#### **Food and Beverage Safety**

- No communal food or snacks will be provided to prevent the risk of cross-contamination.
- Participants are encouraged to bring their own snacks and refrain from sharing food with others.
- No food vendors or concessions will be present during the event.

#### **Sun and Heat Protection**

- Participants will be encouraged to wear sunscreen and protective clothing to prevent sunburn.
- Breaks will be scheduled for hydration and rest, particularly during hot weather conditions.

- MNUFC operates under strict temperature restrictions which will dictate the time and length of breaks up to and including a suspension of camp should the heat index exceed 106 degrees Fahrenheit.
- A shaded rest area will be designated for participants who may need to cool down. Either under the tree covered areas or in the restrooms.

### **Emergency Health Response**

- A designated first aid station will be available on-site with basic medical supplies.
- Coaches and staff will be trained to respond to minor injuries and escalate emergencies as needed.
- In the event of a medical emergency, 911 will be called, and the participant's emergency contact will be notified immediately.
- Emergency medical information for all participants will be kept on file and accessible to authorized personnel.

This public health plan ensures that all reasonable precautions are taken to protect the health and well-being of camp attendees while minimizing risks during the event.