

City of Baxter
Dog Park Donation Program
Created: April 1, 2025

PURPOSE

Baxter City Council is constructing a dog park (“Park”) on property it owns on Clearwater Road (see site map attached hereto). This dog park donation program is being established to allow for interested persons/parties to donate monetarily to assist with the full build-out of the Park as envisioned in the attached park plan dated March 18 & 27, 2025, and approved by City Council on April 1, 2025.

The project is being completed in multiple phases. The first phase is scheduled to be completed in 2025 and consists of Park improvements that are shown in the attached spreadsheet. The cost of the first phase will be paid for through the City’s Park Dedication Fees. The remaining improvements outlined in the attached spreadsheet will be completed in various stages until the Park is fully built-out in accordance with the park plan.

DONATION PROVISIONS

Individuals/Parties that would like to see the full build-out of the Park may make a monetary donation to the Baxter Dog Park donation program. Donations that are accepted under this program will be recognized as unrestricted donations as outlined in the City’s Donation Policy and limited to use for capital improvements of the Dog Park. Below are additional provisions that apply to donations to the Dog Park donation program:

- All donations designated for this program shall be utilized for costs affiliated with the full build-out of the Park as shown in the attached park master plan. Pursuant to the City’s Donation Policy, the City will not contract for services or purchase materials until 100% of the donation goal has been met unless earlier action is approved by the City Council.
- Until 100% of funding is achieved, Program funds will not be utilized by the City for any other purposes. Once 100% of funding is attained or the program is terminated, any remaining funds will be applied to other capital projects within the City’s park system.
- The acceptance of a donation does not obligate the City to contract for specific services or purchase of specific materials until 100% of the donation goal has been achieved unless authorized by City Council. It is solely the discretion of the City Council which improvements move forward.
- Donors will receive a receipt indicating the date and amount of the donation. Donors are advised to consult with their own tax advisor to determine any potential tax deductibility.
- Donations may be recognized in a future City Newsletter unless declined by the donor(s).
- Donations should not include commercial advertising or solicitation. Corporate donations are encouraged, but will not constitute an endorsement of the organization, product or service by the City.

ACCEPTANCE CRITERIA / PROCESS

Minnesota Statute §465.03 requires the City Council to formally approve donations to the City. As a result, donations will not become the property of the City until and unless accepted by the City Council. City Administration will evaluate donations for acceptance by the City Council based on the criteria outlined in the City’s Donation Policy. Acceptance of all donations to the City requires approval by a two-thirds majority of the Council.