



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 5/6/2026
Agenda Section: Business Item

Department Origination: Public Works

Agenda Item: Approve the Braun Intertec Proposal for Construction Materials Testing Services in the estimated fee of \$19,965 for the 2026 Mill & Overlay Improvements Project, Municipal Project Number 4426

Approval Required: Simple Majority Vote

BACKGROUND

Soil compaction testing and material testing is required for the 2026 Mill & Overlay Improvements project to verify compliance with specifications. On past projects, the construction materials testing firms have been hired by the engineering consultant. Recently, under advisement of the City attorney, the City of Baxter will be hiring the construction materials testing firm and the engineering firm will do the testing coordination during construction.

Widseth reached out to two companies to obtain quotes for testing. Braun Intertec was the only company to respond to the request. Attached is Braun's proposal to complete the construction phase testing for soil compaction for the watermain and storm sewer items and bituminous mix verification. You will notice this proposal is based on an estimated fee. This is not necessarily uncommon for construction materials testing as the testing is requested by the engineer as the project progresses. More often than not, testing services are requested when multiple items require testing to help minimize the trip charges. The proposal includes trip charges for each of the tasks. Additionally, depending on the item, the engineer will pull samples and have the testing firm do one large sample pick up instead of multiple pickups. For the 2024 and 2025 projects, the construction materials totals were at or below the estimated amount. Widseth does not have any concerns with the budget from Braun Intertec. If there is additional work for the project, that additional work will come with change orders and fee amendments and the additional cost would be reviewed at that time.

FINANCIAL IMPLICATIONS

The cost of the construction materials testing services will be tracked as part of the capital project and paid from special assessments and City contributions in accordance with the City's Assessment Policy. These costs have been included in the project budget that was presented to council at the May 5th council meeting.

STAFF RECOMMENDATIONS

Staff recommends approval of the Braun Intertec Proposal for Construction Materials Testing Services for the 2026 Mill & Overlay Improvements Project, Municipal Project Number 4426.

COUNCIL ACTION REQUESTED

MOTION to approve the Braun Intertec Proposal for Construction Materials Testing Services in the estimated fee of \$19,965 for the 2026 Mill & Overlay Improvements Project, Municipal Project Number 4426