



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 2/4/2026
Agenda Section: Business Item

Department Origination: Public Works

Agenda Item: Adopt Resolution 2026-XXX Approving Plans and Specifications and Authorize Advertisement for Bids for the 2026 CSAH 48 Trail (Highland Scenic Road) Trail Connection Project, Municipal Project No. 4140

Approval Required: Simple Majority Vote

BACKGROUND

On July 16th, 2024 the City of Baxter approved the WSB Professional Services Contract for the 2026 CSAH 48 (Highland Scenic Road) Trail Connections Project (federally funded), municipal project number 4140. The first of two segments will connect Marohn Road/Foley Road to Ashdale Lane, and the second segment will connect Knollwood Drive. to Isle Drive. The pedestrian crossings at Marohn Road/Foley Road and Parkwood Drive are being updated as well with refuges/medians.

The project utilizes two grants that were awarded to the City of Baxter. A Highway Safety Improvement Program (HSIP) grant in the amount of \$750,000, and a Transportation Alternatives Program (TA) grant in the amount of \$461,369. The City of Baxter, Crow Wing County, and WSB have held meetings throughout the preliminary design stage to gather feedback, and the current plans and design are 100% complete.

The Plans and specifications have been completed but still need final review and approval from State Aid and the Central Office. The dates and red text in the resolution will be updated and completed after the project has been approved and authorized by State Aid.

WSB's contract does include construction services.

FINANCIAL IMPLICATIONS

There are no immediate financial implications. The City will advertise the project and tabulate bids after they are received. The tabulated bids will be utilized to update the Cost Share agreement with Crow Wing County and update the project costs.

STAFF RECOMMENDATIONS

Staff recommends City Council adopts Resolution 2026-XXX Approving Plans and Specification and Authorize Advertisement for Bids for the 2026 CSAH 48 Trail (Highland Scenic Road) Trail Connection Project, Municipal Project No. 4140.

COUNCIL ACTION REQUESTED

MOTION to adopt Resolution 2026-XXX Approving Plans and Specification and Authorize Advertisement for Bids for the 2026 CSAH 48 Trail (Highland Scenic Road) Trail Connection Project, Municipal Project No. 4140.