



## ITEM REPORT UTILITIES COMMISSION

Agenda Date: 5/6/2026  
Agenda Section: Information Only

**Department Origination:** Public Works

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**Agenda Item:** 2026 Micro Surfacing Project Update

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**Approval Required:** No Action Required

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### **BACKGROUND**

The City of Baxter has completed annual micro surfacing projects from 2021 to 2025.

The City Pavement Management Plan identifies 5.2 miles of city streets for the 2026 micro surfacing project consisting of:

- Baxter Drive, Conservation Drive, and Fairview Road from Conservation Drive to Baxter Drive
- Excelsior Road from Inglewood Drive to roundabout at Edgewood Drive and west of Super One Foods east to the city limit
- Edgewood Drive from Excelsior Road to 400 feet north of Woida Road
- Dellwood Drive from Excelsior Road to 400 feet north of Woida Road and Whispering Woods Lane to Wise Road (CSAH 49).

These segments were paved between 2015 and 2018 and identified for micro surfacing with 2025 PASER ratings of 6, 7, and 8 and exhibited slight to moderate surface distress.

The Baxter City Council on December 16, 2025, approved the agreement for professional services with Bolton & Menk, Inc. in the not to exceed amount of \$59,312. In February Bolton & Menk met with city staff and reviewed the proposed segments. The following segments were removed from the 2026 project to better align with private development projects, there is additional median concrete median work required, or anticipated traffic patterns when TH 210 is reconstructed, and TH 371 and TH 210 Interchange is constructed.

- Excelsior Road from west of Super One Foods to Cypress Drive
- Edgewood Drive – Woida Road to 400 feet north of Woida Road
- Dellwood Drive – Excelsior Road to Design Road

On the north end of Dellwood Drive the east half of the street for a quarter mile south of Wise Road (CSAH 49) is in the City of Brainerd. The City of Brainerd has agreed to participate in the project for this segment. The project is currently advertising for construction bids. The bid opening will take place on Thursday, May 14<sup>th</sup> at 11:00 a.m. Bid results will be presented to the Utility Commission at the June 4<sup>th</sup> meeting.

### **FINANCIAL IMPLICATIONS**

Funds will be taken from the Franchise Fee's that goes toward the Pavement Management Plan to pay for construction and engineering fees. The current cost estimate has an estimated total project cost (construction and engineering) of \$716,329.80 with the City of Baxter portion being \$692,825.44 and City of Brainerd portion being \$23,504.36.

**STAFF RECOMMENDATIONS**

None, information only.

**COUNCIL ACTION REQUESTED**

None, information only.