



ITEM REPORT CITY COUNCIL

Agenda Date: 10/15/2024
Agenda Section: Other Business

Department Origination: Public Works

Agenda Item: Adopt Resolution No. 2024-081 Receiving Revised Feasibility Report and Calling the Improvement Hearing for the 2025 Commercial Full Depth Reclamation Improvements Project Municipal Project No. 4425

Approval Required: Simple Majority Vote

BACKGROUND

On April 16, 2024, Council ordered the preparation of the feasibility report, the draft report was originally reviewed with the Utilities Commission on August 8, 2024 but was never brought to council for acceptance. A new resolution ordering the preparation of the report with the revised scope is on the October 15, 2024 Council Agenda for adoption. The following improvements are included in the final report for Council approval:

Roadways and projects reviewed in this Report include:

- Audubon Way
- Edgewood Drive (north of Novotny Road)
- Lake Forest Road
- Whispering Woods Lane (west of Pearl Drive extending 175' to the east)

The report reviews existing conditions, proposes feasible improvements, estimates project costs, discusses project implementation, and presents conclusions and recommendations for the project areas as required by the Minnesota Chapter 429 assessment process.

Alex Bitter of WIDSETH will present the results of the Feasibility Report.

The report will be utilized to prepare for the Improvement Hearing scheduled for 6:00 pm on November 7, 2024. In accordance with the requirements of Minnesota Statute 429, the City Council must conduct an Improvement Hearing on the making of the proposed improvements. Public notice of the Improvement Hearing will be published in the Brainerd Dispatch and mailed to affected property owners. The purpose of the Improvement Hearing is for the Council to receive input from property owners regarding questions or concerns with project or the estimated special assessment being proposed. The Council can consider a resolution ordering the improvement any time within six months after the date of the Improvement Hearing.

FINANCIAL IMPLICATIONS

There are no immediate financial implications other than the cost to prepare for and hold the Improvement Hearing. These costs will be tracked and included in the overall project cost.

STAFF RECOMMENDATIONS

The Utility Commission and Staff recommend the adoption of the attached resolution receiving the revised feasibility report and calling the improvement hearing.

COUNCIL ACTION REQUESTED

MOTION to Adopt Resolution No. 2024-081 Receiving Revised Feasibility Report and Calling the Improvement Hearing for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal Project No. 4424.