



REQUEST FOR ACTION  
CITY COUNCIL

Agenda Date: 10/15/2024  
Agenda Section: Consent Agenda

**Department Origination:** Public Works

**Agenda Item:** Approve ASTECH Pay Estimate No. 2 in the amount of \$94,028.91 for the 2024 Micro Surfacing Project

**Approval Required:** Simple Majority Vote

**BACKGROUND**

Pursuant to authority of the City Council and after proper legal advertisement, bids for the above referenced project were opened and read aloud at Baxter City Hall at 11:00 A.M. on Tuesday, February 13, 2024. The project consists of Fairview Road from west of Memorywood Drive to Inglewood Drive, Maplewood Drive, Kenwood Drive north of Sandstone Road, Kenwood Court, Glenwood Drive, Madeline Drive, John Street, Mary Street, and the Southdale neighborhood.

Two (2) bids were received from the companies listed below. Please refer to the attached Bid Abstract for a summary of the bids submitted.

Company	Bid
ASTECH Corporation	\$567,128.49
Fahrner Asphalt	\$572,580.10
Engineer's Estimate of Construction Cost	\$561,564.00

All bids conformed to the plans, specifications and advertisement and no mathematical errors were found in the submitted bids. The city council awarded ASTECH Corporation the construction contract on March 19, 2024. Contract documents have been finalized and signed by ASTECH Corporation and the City of Baxter.

A preconstruction meeting was held on July 23, 2024. ASTECH was on-site and completed the 2 layers of micro surfacing from August 1<sup>st</sup> to August 7<sup>th</sup>. After a curing period adjust manholes and gate valves, shouldering, and pavement markings is scheduled for the week of August 26<sup>th</sup>. The Project Completion date is August 30, 2024.

The plans and specifications call for restriping with paint. At the preconstruction meeting it was discussed that the bike lane striping and bike symbols on Fairview Road in front of the Early Childhood Learning Center is ground in wet reflective preformed tape. The ground in striping was completed on September 12th.

Article 15 of the Standard General Conditions of the Construction Contract outlines the process for making progress payments to the Contractor. Progress payments for unit price contracts are made based on the number of units completed during a pay period. The application is reviewed and approved by the Contractor and Engineer prior to submittal to the City for processing.

The contractor has earned \$601,188.26 to date, which represents 99% of the contract's value. The payment includes the cost of unit price work completed through September 13, 2024. In accordance with the agreement as the project is Substantially Complete the amount retained has been reduced to 2.5%. The 2.5% retainage equals \$15,029.71. The amount retained equals 250% of the shouldering items which have not been finally accepted. Previous payments to the contractor equal \$492,129.64, which results in a payment of \$94,028.91.

### **FINANCIAL IMPLICATIONS**

The 2024 budget includes \$500,000 for the Micro Surfacing Project. The project budget was amended in April 2024 to \$605,128.49, which includes \$38,000 for Engineering and \$567,128.49 for Construction. Approving Change Order No. 1 increased the project budget by \$34,536.37 and amended the project budget to \$639,664.86.

The unit price work completed came in \$476.60 under the bid costs and the project is within the current budget of \$639,664.86.

### **STAFF RECOMMENDATIONS**

The Utilities Commission and Staff have no concerns with the work completed this period and recommend making the progress payment as outlined in Partial Pay Estimate No. 2.

### **COUNCIL ACTION REQUESTED**

**MOTION** to approve the ASTECH Partial Pay Estimate No. 2 in the amount of \$94,028.91 for the 2024 Micro Surfacing Project.