



CITY COUNCIL WORK SESSION MINUTES

Tuesday, May 05, 2026 at 6:45 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

Mayor Olson called the meeting to order at 6:45 p.m.

ROLL CALL

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Patrick Sundberg, and Mark Cross were present.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Finance Director Jeremy Vacinek, Police Chief Matt Maier, Community Development Director Josh Doty, and Public Works Director Trevor Walter were present.

BUSINESS ITEMS

1. 2026 M&O Project Special Assessment Prepayment Terms Discussion

Finance Director Vacinek explained if the council extended the timeline for partial or full payments on the 2026 M&O special assessments without interest on this project from 30 days to 90 days, it would not significantly impact the issuance of the bonds financing the project or the other 2025 or 2026 projects.

The council discussed due to the short notice of the special assessments provided to residents, the extension would not be intended to set an ongoing policy but is a one time exception due to specific circumstances.

ADJOURN

MOTION by Council Member Sundberg, seconded by Council Member Lyscio to adjourn at 6:50 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson

Kelly Steele