



STAFF REPORT UTILITIES COMMISSION

Agenda Date: 12/4/2024
Agenda Section: Business Item

Department Origination: Public Works

Agenda Item: Approve the Thein Well Company Final Pay Application 1 in the amount of \$158,341.50 for the 2024 Well Rehabilitation Project

Approval Required: Simple Majority Vote

BACKGROUND

The City of Baxter contracted with Thein Well Company (Thein) to complete rehabilitation of Well Nos. 1R, 2R, 3R, and 4R in the amount of \$120,000.00 because the 2024 annual inspection report indicated that all four (4) wells had a reduction in specific capacity throughout 2023. The Contractor began work on April 12, 2024. At the June 5, 2024 Utilities Commission meeting, Change Order 1 was approved in the amount of \$30,891.00, adjusting the contract value to \$150,891.00. At the October 2, 2024 Utilities Commission meeting, Change Order 2 was approved in the amount of \$7,450.50, adjusting the contract value to \$158,341.50. Thein completed the rehabilitation work on September 30, 2024 and have submitted the required project closeout documentation.

Article 5 of the Contract outlines the process for making progress payments to the Contractor. Payment is to be made in an amount equal to the total of all extended prices for actual Work completed. The application has been reviewed and approved by the Contractor and Engineer prior to submittal to the City for processing.

Pay Application 1 is presented in the amount of \$158,341.50 and is the first and final pay application to be submitted by Thein Wells. Payment on Pay Application 1 will close out the project.

FINANCIAL IMPLICATIONS

The 2024 Well Rehabilitation project expenses will be covered by the City's Water Enterprise Fund.

The City was awarded a \$50,000 grant for rehabilitation of Well Nos. 1 & 4.

STAFF RECOMMENDATIONS

Staff recommends approval of the Thein Well Company Final Pay Application 1 in the amount of \$158,341.50 for the 2024 Well Rehabilitation Project.

COUNCIL ACTION REQUESTED

MOTION to approve the Thein Well Company Final Pay Application 1 in the amount of \$158,341.50 for the 2024 Well Rehabilitation Project.