



# BAXTER ECONOMIC DEVELOPMENT AUTHORITY MINUTES

Tuesday, January 06, 2026 at 6:30 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

*"A Growing Community"*

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## CALL TO ORDER

President Cross called the meeting to order at 6:30 p.m.

## ROLL CALL

President Mark Cross, Vice President Zach Tabatt, Treasurer Connie Lyscio and Member Patrick Sundberg and Darrel Olson were present.

Executive Director Brad Chapulis, Secretary Kelly Steele, Assistant Treasurer Jeremy Vacinek, Josh Doty and Trevor Walter were present.

## MINUTES

1. Approve EDA Minutes from May 6, 2025

**MOTION** by Vice President Tabatt, seconded by Treasurer Lyscio to approve the EDA minutes from May 6, 2025. Motion carried unanimously.

## OLD BUSINESS

None.

## NEW BUSINESS

2. Election and Appointment of EDA Officers

**MOTION** Lyscio, seconded by Sundberg to approve the election and appointment of EDA officers as presented. Motion carried unanimously.

3. Closed Session Under Minnesota Statute 13D.05, Subd. 3(c), SALE OF PROPERTY: PIDs #40080639, 40080641, 40080607, 40070780, and 40080602

**MOTION** by Vice President Tabatt, seconded by Treasurer Lyscio to enter into a closed session at 6:31 p.m. Motion carried unanimously.

**MOTION** by Treasurer Lyscio, seconded by Vice President Tabatt to return to an open session at 6:58 p.m. Motion carried unanimously.

Executive Director Chapulis explained staff will continue to review the offer and no action will be taken by the board at this time.

## EDA BOARD MEMBER COMMENTS AND DISCUSSION

*Comments received may be placed on a future meeting agenda for consideration.*

None.

**ADJOURN**

**MOTION** by Vice President Tabatt, seconded by President Cross to adjourn at 6:59 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

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Mark Cross  
President

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Kelly Steele  
Assistant City Administrator