



## REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 4/7/2026

Agenda Section: Other Business

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**Department Origination:** Public Works

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**Agenda Item:** Adopt Resolution 2026-025 Call For Hearing on Proposed Assessment for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

Plans for the project were presented at the February 4<sup>th</sup> Work Session, prior to the City Council Meeting. A Resolution was passed at the Council Meeting Approving Plans and Specifications and Ordering Advertisement for Bids.

Bids for this project were opened on March 10, 2026. The low bid was submitted by RL Larson Excavating Inc. of St Cloud, MN in the amount of \$6,314,781.98. The total project cost estimate has been updated based on the as-bid construction costs, costs to date, and soft cost projections, and is included in the agenda item titled "Adopt Resolution 2026-024 Declaring Cost to Be Assessed and Ordering Preparation of Proposed Assessment for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068". The City of Baxter's standard practice is to hold the Assessment Hearing (public hearing) prior to awarding the construction contract. The next steps in the assessment process are to pass two (2) resolutions (at the April 7th City Council Meeting). The first one is to declare the final amount to be assessed and have staff prepare the assessment roll, which is included in a separate Council item. The second resolution, which is included in this Council item, sets the date for the Assessment Hearing, which is planned for May 4, 2026 at 6:00 pm at City Hall. Staff is suggesting this date to allow additional time for mailed notifications to be received by property owners. A second option for the meeting is Tuesday April 28, 2026 at 6pm. Award of the construction contract is planned for consideration at a subsequent City Council Meeting.

A resolution which sets the date for the Assessment Hearing is required to move the project forward following the Chapter 429 special assessment process.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this resolution. A complete breakdown of the project financials can be found in the "Adopt Resolution 2026-024 Declaring Cost to Be Assessed and Ordering Preparation of Proposed Assessment for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068" item on the agenda for approval at the April 7, 2026 meeting.

### **STAFF RECOMMENDATIONS**

Staff recommends adopting Resolution 2026-025 Call For Hearing on Proposed Assessment for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068.

### **COUNCIL ACTION REQUESTED**

**MOTION** to Adopt Resolution 2026-025 Call For Hearing on Proposed Assessment for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068.