



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 4/2/2024
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Adopt Resolution 2024-026 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal Project No. 4424

Approval Required: Simple Majority Vote

BACKGROUND

In accordance with the requirements of Minnesota Statute 429, the City must prepare the proposed assessment roll for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal Project No. 4424. The project area includes the following roadways, Jepson Road in its entirety, Kingwood Drive in its entirety, Knollwood Court in its entirety, Fairfax Road in its entirety, Fairfax Court in its entirety, Cottage Grove Drive in its entirety, Northwoods Drive in its entirety, Camden Road in its entirety, Kenwood Drive (Fairview Road to 1,590' north of Fairview Road), Interlacken Road in its entirety, Fairmont Court in its entirety, Edmonton Road in its entirety, Donald Street in its entirety, Parkwood Drive (Mountain Ash Drive to Kingwood Drive), Knollwood Drive (Fairview Road to Donald Street), Glory Road (1,600' west of Isle Drive to 1,125' west of Isle Drive), Elmwood Drive in its entirety, Forthun Road (Elder Drive to Elmwood Drive), Forthun Road (570' west of roundabout to 386' west of roundabout), Edgewood Drive (530' north of Woida Road to Novotny Road), Novotny Road (300' west of TH 371 to TH 371), Whispering Woods Lane (Dellwood Drive to Pearl Drive), Dellwood Drive (430' north of Woida Road to Whispering Woods Lane), Garrison Road Trail and City Utility Improvements and Elder Drive Trail Improvements.

The City Clerk, with the assistance of the City Consulting Engineer, will prepare the assessment roll containing the following information:

- Fee owner name and address.
- Taxpayer name and address.
- Property identification number, address, and legal description.
- Assessment calculations and total amount assessed.
- Statement of installment payments with interest.

A copy of the assessment roll will be mailed to each affected property owner along with the notice for the Assessment Hearing scheduled for 6:00 pm on Thursday, April 25, 2024, at Baxter City Hall.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with the preparation of the assessment rolls. The total estimated cost of the improvements is \$5,030,467.01. The portion of the cost to be paid by the City is estimated to be \$2,067,312.15 and the estimated portion of the cost to be assessed to benefitting property owners is \$2,963,154.85.

STAFF RECOMMENDATIONS

Staff recommends adoption of Resolution 2024-026 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Municipal, Project No. 4424 .

COUNCIL ACTION REQUESTED

MOTION to adopt Resolution 2024-026 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project No. 4424.