



# STAFF REPORT

**MEETING DATE:** March 4, 2025

**TITLE:**

Consider and act on the second reading of Ordinance No. 2025-09, setting the salary for the Office of the Presiding Municipal Court Judge, and approving an amendment to the agreement between the City and Caroline A. McClimon, JD, to reflect such salary increase.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Andres Rosales, Assistant City Manager

**BACKGROUND/HISTORY:**

The City of Bastrop has a Municipal Court of Record governed by Texas Government Code Chapter 30, the City's local Charter Section 5.02 and City Code Article 7.01. Pursuant to the authority granted to the City Council through the City Charter and the laws of the State of Texas, the City Council appointed Caroline A. McClimon, JD, to a two-year term as the Presiding Municipal Court Judge, as shown in Resolution R-2023-23, approved by the City Council on February 28, 2023, with an annual salary of \$53,004.00.

The City Council by Ordinance No. 2024-29, as part of the City's annual budget for Fiscal Year 2024-2025 (October 1, 2024, through September 30, 2025), approved an increase in allocation of the budget for professional services for the Municipal Court specifically to "increase the judges' base pay based on a market study".

The City Council desires to approve a salary increase for the Office of the Presiding Municipal Court Judge from the prior annual salary amount of \$53,004.00 to a new salary amount of \$117,371.00, and for such salary increase to be reflected in the agreement between the City and Caroline A. McClimon, JD, regarding her appointment to such an office as attached to Resolution No. R-2023-23.

**FISCAL IMPACT:**

Professional services line in the FY 2025 budget for Municipal Court was increased by approximately \$100,000 to increase the judges' pay based on a market study and to cover any additional Associate Judge costs.

**RECOMMENDATION:**

Approve the Ordinance and authorize the City Manager to execute all necessary documents.

**ATTACHMENTS:**

1. Ordinance No. 2025-09
2. Attachment A – First Amendment to the Agreement between the City and Caroline A. McClimon, JD
3. Exhibit A – Resolution No. R-2023-23