

P.O. BOX 1626 • ROUND ROCK, TX 78680-1626
PHONE (512) 305-3892 • JGCABALLERO@HOTMAIL.COM

JAY G. CABALLERO

4 October 2024

City Council
City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602

Re: Municipal Court Associate Judge

Honorable Council Members:

Please accept this letter, the cover letter, and the accompanying résumé as my application for the position of Municipal Court Associate Judge. In addition to my experience as a municipal court judge, I have over 20 years of experience as a criminal defense trial attorney. I believe that my experience has well prepared me to be the associate judge for the City of Bastrop.

As the presiding judge in Lago Vista, I have presided over jury trials and bench trials, held docket calls, magistrated prisoners and juveniles, reviewed probable cause affidavits, and issued both arrest and search warrants. I have brought court procedures and standing orders into compliance with existing law and streamlined docket procedures so that the court operates more efficiently. In March/April 2021, I presided over the transition of the Lago Vista Municipal Court from a non-record court to a court of record. Additionally, we have almost completely transitioned to being a paperless court. As the associate judge in Manor and West Lake Hills, I sit on the bench when the presiding judge is unavailable. I have conducted docket calls, bench trials, jury trials, and show cause hearings in these capacities. Also, in Manor, I am on call to handle police requests for blood warrants in DWI arrests. Finally, I was just recertified in TLETS in June 2024.

During my time practicing as a criminal defense attorney, I was the lead attorney in jury trials for serious felony cases such as Murder, Aggravated Robbery, and Aggravated Assault with a Deadly Weapon on a Family Member, as well as numerous "less serious" felonies and misdemeanor cases such as Possession of a Controlled Substance, Assault Family Violence, and Driving While Intoxicated. Moreover, I conducted many pretrial hearings on issues such as the admissibility of evidence (in which the issue of probable cause for arrest was central), the admissibility of confessions, the admissibility of hearsay outcry statements in child abuse cases, motions to quash the indictment, and motions to set reasonable bail, reduce bail, or release the defendant on

personal recognizance. Each of these cases and individual issues required that I be knowledgeable in all aspects of criminal investigation, criminal procedure, the rules of evidence, and trial/court procedure as well as all federal and Texas constitutional provisions regarding each.

Accordingly, I believe that I am well qualified to serve the citizens of Bastrop as the municipal court associate judge and it would be my privilege to do so.

Thank you again for your time and consideration in this matter. Please feel free to contact me if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay Caballero', with a stylized, flowing script.

Jay Caballero
SBN: 24006941

JC:jc
Encl.

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JAY G. CABALLERO

PROFESSIONAL EXPERIENCE

2023-Pres. City of Manor, Texas

Associate Municipal Judge

2022-Pres. City of West Lake Hills, Texas

Associate Municipal Judge

2019-Pres. City of Lago Vista, Texas

Presiding Municipal Judge

2019-Pres. Smith & Vinson, P.L.L.C—Austin, Texas

Of Counsel—Criminal Defense Practice

2007–2015 Law Office of Jay Caballero—Ft. Worth, Texas

Sole Proprietor—Criminal Defense Practice

2001–2007 Law Office of Jay Caballero—Austin, Texas

Sole Proprietor—Criminal Defense Practice

EDUCATION

2015–Pres. The University of Texas Graduate School

Doctor of Philosophy (Hebrew Bible and the Ancient Near East)

Anticipated Graduation—Aug 2025

2015 Dallas Theological Seminary

Master of Sacred Theology

2012 Civil/Family Mediator Qualified

2011 Southwestern Baptist Theological Seminary

Master of Arts in Theology

1998 The University of Texas School of Law

Doctor of Jurisprudence

1994 The University of Texas at Arlington
Bachelor of Arts (English)

CURRENT PROFESSIONAL MEMBERSHIPS

Williamson County Bar Association (2001–2007, 2019–Pres)

Society of Biblical Literature (2015–Pres.)

REFERENCES

Judge Elizabeth Beach, Criminal District Court No. 1, Tim
Curry Justice Center, 5TH floor, 401 W. Belknap, Ft. Worth,
Texas 76196, (817) 884-1351

Mr. Brad Vinson, Smith & Vinson, P.L.L.C., 1411 West Ave.,
Suite 124, Austin, Tx 78701, (615) 347-3205

Ms. Robin Smith, Court Clerk, Jonestown Municipal Court,
18649 F.M. 1431 Ste. 4A, Jonestown, TX 78645
(512) 267-3243

CURRENT COURTS

Lago Vista Municipal Court of Record #1
5803 Thunderbird St., Lago Vista, Tx 78645
(512) 267-9419
Stephanie Alff, Court Administrator:
stephanie.alf@lagovistatexas.gov

West Lake Hills Municipal Court of Record #1
911 Westlake Drive, West Lake Hills, TX 78746
(512) 327-1862
Robert Martinez, Jr., Court Administrator:
rmartinez@westlakehills.gov

Manor Municipal Court
105 E Eggleston St, Manor, TX 78653
(512) 272-5555
Sofi Duran, Court Administrator:
sduran@manortx.gov