



# STAFF REPORT

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**MEETING DATE:** February 14, 2023

**TITLE:**

Consider action to approve the first reading of Ordinance No. 2023-02 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Article 1.04 regarding annual work plans for city boards, commissions, task forces, committees and advisory bodies; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting, and move to include on the February 28, 2023, agenda for a second reading.

**AGENDA ITEM SUBMITTED BY:**

Sylvia Carrillo, City Manager

**BACKGROUND/HISTORY:**

In order to gain efficiencies in service delivery to our residents, the Council develops an annual work plan and establishes goals each year. In order to create an effective local government as a whole, it is important that the advisory bodies appointed by the City Council and advising the City Council on matters of importance to the residents, also establish an annual work plan. It is important for the Council to fully understand the level of support each body will need to accomplish their goals, from financial to staff resources, and fully budget for such support.

The Diversity, Equity, and Inclusion board is the only board that is currently tasked with developing such a plan and informing the Council, but not required to have approval.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Approve the first reading of Ordinances No. 2023-02 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Article 1.04 regarding annual work plans for city boards, commissions, task forces, committees and advisory bodies; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting, and move to include on the February 28, 2023, agenda for a second reading.

**ATTACHMENTS:**

1. Ordinance