



STAFF REPORT

MEETING DATE: February 14, 2023

TITLE:

Consider action to approve Resolution No. R-2023-17 of the City Council of the City of Bastrop, Texas authorizing a license to encroach agreement with Bastrop Grove Residential Community, Inc. to encroach into the City right-of-way to install irrigation, landscaping, signage, and mail kiosks for a residential development, as attached in Exhibit A; authorizing the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Jennifer C. Bills, AICP, LEED AP, Director of Planning & Development

BACKGROUND/HISTORY:

The applicant is requesting a license to encroach in the right-of-way in order to place a subdivision entry sign at the intersection of FM 304 and Greenleaf Fisk Drive, place mailbox kiosks and install landscaping and irrigation (Exhibit A of the License Agreement). The subdivision has 321 residential lots, with multiple open space/private park lots. This property was platted in three phase, in 2021 and 2022. Homes are currently under construction in all three phases. The licensee is responsible for the maintenance of all encroachments and must remove them if not maintained. The agreement cannot be transferred to a new licensee without approval of the City.

POLICY EXPLANATION:

A License to Encroach Agreement is reviewed and approved by Council.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Consider action to approve Resolution No. R-2023-17 of the City Council of the City of Bastrop, Texas authorizing a license to encroach agreement with Bastrop Grove Residential Community, Inc. to encroach into the City right-of-way to install irrigation, landscaping, signage, and mail kiosks for a residential development, as attached in Exhibit A; authorizing the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution R-2023-17
- Exhibit A – License to Encroachment Agreement