

City of Bastrop Public Library Board

Meeting Minutes

September 11, 2023

1. Call to Order

The meeting was called to order by President Rebecca Bennett at 6:01 pm.

Members present were Barbara Clemons, Lisa Gossett, Sally Keinarth, Jennifer Leisure, Laura Goodwin, Meagan Webb, Cheryl Lee City Council Liaison, and Bonnie Pierson Library Director.

2. Presentations

2A. Barabara Clemons Appreciation of Service Presentation. Barabara has been an active board member for 9 years.

3. Citizen Comments – None

4. Announcements

- a. Jackie Baez was hired September 04, 2023, for the full-time position as Library Assistant.
- b. Some library patrons have complained to library staff about what they feel is an issue with people experiencing homelessness' using the library. Access to the library resources and services are open and available to the public. The library staff ensures no patrons are loitering or sleeping.
- c. The library was awarded a grant of \$2,500.00 dollars from the Texas Library Grants.

5. Reports

a. Director's report

- i. On Wednesday, August the 2<sup>nd</sup>, Carmen Serna Children's Services Associate and Jackie Baez Library Assistant attended the Cedar Creek High School Back to School Bash. During this event the staff interacted with over 500 people.
- ii. The recent sewing class at the library received a lot of positive feedback and interest in further programming of this type. In response to this interest Mary Smith will return with a fall quilting class. This program required pre-registration and the spots quickly filled up. A waitlist has been started. Classes will be held on Fridays from 1:00 pm to 3:00 pm. The quilt class will run from Friday, September 8<sup>th</sup> through Friday, November 17<sup>th</sup>.
- iii. The library will be starting the Bastrop Public Library's Book Club for adults. The club will take place every 3<sup>rd</sup> Saturday of the month from 11:00 am -12:30 am.

b. Noteworthy:

- i. Bethany Dietrich, Public Services Librarian celebrated her 6<sup>th</sup> year anniversary with the Bastrop Public Library on Monday, August the 14<sup>th</sup>.
- ii. Veronica Nunez, Executive Administrative Assistant celebrated her 2<sup>nd</sup> anniversary with the Bastrop Public Library on Wednesday, August 23<sup>rd</sup>.
- iii. The annual Bastrop Public Library Volunteer Luncheon took place on Tuesday, August 15<sup>th</sup>. Friends of the Bastrop Public Library provided the lunch.
- iv. Public Services Librarian Bethany Dietrich participated with the Family Crisis Center in sharing her personal experience on how to handle a bully. This was recorded and posted on the Facebook page of the Family Crisis Center.
- v. The position of the Youth Services Librarian has been filled. The new hire will now go through the City of Bastrop new hire procedures.
- vi. This month of positive feedback included a person enjoying the library's collection of bake pans.
- vii. Introduction and use of RFID is on track for a goal to begin this year.

c. Statistical Comparison Report:

July 2023 statistical report is included in the Bastrop Library Board packet. Total new registrations and renewals have increased from last year. Tech Tutor support (15 minutes or more of support) has increased as have general reference questions.

d. Monthly Financial Report: See agenda packet for Financial Report

e. Overdue Notice Statistics Report:

Bonnie Pierson, Library Director shared requested information with the board regarding statistical changes since the library made changes to the circulation policy. This raw data is available in the agenda packet.

6. Workshop:

The Bastrop Public Library's 2023 Open House which will take place on Saturday, December 9<sup>th</sup>. The Friends of the Library will take care of providing cookies. Sally Keinarth and Lisa Gossett will help with planning the open house.

7. Consent Agenda

- a. Jennifer Leisure moved to approve the August 7, 2023, Bastrop Library Board Meeting minutes. Sally Keinarth seconded the motion, and it was carried.
- b. Rebecca made a motion for the formation of a Nominating Committee for executive positions elections. Sally Keinarth and Lisa Gossett volunteered to be on this committee. The formation of this committee and the 2 positions was approved by Meagan Webb and Jennifer Leisure seconded the motion and it was carried.

8. Adjournment of meeting at 6:45 pm

Respectfully submitted.

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Laura Goodwin, Secretary

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Rebecca Bennett, President