

City of Bastrop Public Library Board

Meeting Minutes

October 10, 2022

1. Call to Order

- a. Meeting was called to order by President Rebecca Bennett at 6:00 pm. Members present were President Rebecca Bennett, Barbara Clemons, Jennifer Leisure, Sally Keinarth, Lisa Gossett, Laura Goodwin, City Council Liaison Cheryl Lee, and Library Director Bonnie Pierson.

Also in attendance were Bastrop City Manager Sylvia Carrillo and Friends of The Bastrop Library President Lori Marler.

2. Presentations – None

3. Citizen Comments- None

4. Library Director Announcements

- a. During the time Children’s Library Associate Carmen Serna is out for maternity leave Kat Durham will take over the youth programming. She is the Public Services Library Associate. Carmen Serna is slated to return on December 9, 2022.
- b. Boo Bash was on Saturday, October 1st. It was a great success. Over 400 people visited the booth for the library.
- c. The library, the Family Crisis Center, and the Senior Center have partnered for Domestic Violence Awareness Month. Donations to create hygiene kits are being accepted through Tuesday, October 26th. The library donations will be assembled into the kits during the Coffee with Catherine participants on Wednesday, October 27th.
- d. The library will have a book display for Domestic Violence Awareness Month for all ages. There will be information available online and brochures from the Family Crisis Center.
- e. The Bastrop Area Pickleball Association won this year’s Patriotic Shoebox Parade. This has given them a month (In October) of publicity from the Bastrop Public Library.
- f. The Friends of The Library held their annual meeting on September 29th at 6 p.m. They elected their officers for the upcoming fiscal year.
- g. The Friends of the Library will now take care of the annual open house refreshments for the Bastrop Public Library.
- h. The Fiends of the Library are setting up boxes at various areas in the community with free magazines and journals. Part of this campaign will include placing QR Code stickers onto the magazines. This sticker, when scanned, will give information about Bastrop Public Library and the resources the library offers.

- i. Starting November, the Bastrop Public Library will have Mango, a new language database available.
- j. Cary Kittrell will be returning full time to the library in the beginning of the fiscal year 2023. Her title will be Library Media Specialist.
- k. The fee schedule passed as presented and went into effect on Monday, October 3rd.

5. Reports

a. Library Director Report

- i. Statistical Comparison Report per agenda packet
- ii. Monthly Financial Report
 - a. The library's total non-donation revenue from October 1, 2021, through September 20, 2022: \$46,673.12
 - b. The library's total non-donation revenue from August 1, 2022, through August 31, 2022: \$5,168.09
- iii. The Bastrop Public Library Inventory took place Monday, September 12, 2022, through Friday, September 16, 2022. Total items inventoried numbered 48,058. A total of 595 items were declared lost. This represents 1.22% lost from the collection. There is no data available from past inventories. There was some discussion on how to decrease lost items and the methods of replacement. Further research will be considered such as RFID (Radio-frequency identification) system.

b. Material Reconsideration Policy Committee Report

- i. presentation will be moved to the November Bastrop Library Board Meeting.

6. Workshop- None

7. Consent Agenda

- a. Rebecca Bennett moved to approve the September 12, 2022, minutes with corrections to spelling of Lisa Gossett's name and that Jennifer Leisure was not present at the September meeting. Barbara Clemons seconded the motion. The motion passed.

8. Items for individual Consideration and Discussion

- a. none

9. Adjournment

- a. meeting was adjourned 6:40 pm.

Respectfully Submitted

Laura Goodwin, Secretary

Rebecca Bennett, President