



Dear Historic Landmark Commission,

I am writing to describe our upcoming project, which involves adding vinyl lettering to the front and back doors of a historic building at 921 Main Street. The project also includes updating the banner signs on the building's façade. This initiative aims to enhance visibility and designate the building as an executive office while providing important information to the community and visitors.

The proposed vinyl lettering will be applied professionally and aesthetically to align with the building's historic character. The signage will indicate the building's purpose as an executive office that operates by appointment only. This designation will help guide potential clients and the public, making it clear that appointments are required for visits. The banner sign will provide brand visibility with the bank's logo.

Additionally, the lettering will inform pedestrians about the nearest full-service location at 1500 Chestnut Street, assisting individuals in locating alternative services and fostering community engagement.

We believe this project will improve the space's functionality and contribute to the overall ambiance and historic charm of downtown Bastrop. We are committed to ensuring that the application of the vinyl lettering and banner signs is completed in a manner that preserves the integrity of the building and enhances its historic value.

Thank you for considering this project. We are excited about its potential positive impact on the community and the building's role as a professional location. We look forward to your support and feedback as we move forward.

Sincerely,

Evelyn Franco
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