

City of Bastrop  
1311 Chestnut Street  
Bastrop, TX 78602  
512-332-8800



June 25, 2024

CC Carlton Industries LTD  
10265 SH 29  
Liberty Hill, TX 78642  
512-476-4282

Ref: Letter of Intent between City of Bastrop and CC Carlton Industries, LTD.

Owner: City of Bastrop  
Project: FM 969 Off-Site Wastewater Line  
Bid Date: July 9, 2024  
County: Bastrop County

It is the intent of the City of Bastrop ("Owner"), subject to the approval of the City Council, to award C.C. Carlton Industries, LTD ("CCC") the contract for the construction of the project noted above based upon the enclosed bid information. Upon award of the contract to CCC from the Owner, the Owner asks that CCC proceed with any shop drawings and submittals as required by the contract documents.

The scope of work to be undertaken pursuant to this letter is:

- Acquisition of necessary permits and insurances other than those arranged by the owner, sufficient to enable the work to start;
- Site layout and survey including establishment of project benchmarks as require;
- Review shop drawings and submittals;
- Review schedules;

At any time, the Owner, may direct that work shall stop on the project and, in that case, CCC will secure the work area, ensure that site safety is adequate and leave the project if necessary.

This letter will form an interim agreement between CCC and Owner until such time as either a formal EJCDC contract is executed by both parties based on the enclosed bid information or the parties discontinue negotiations on the proposed contract for this project. This letter will be the entire agreement between the parties during the interim period and any changes to the terms herein shall be in writing. You should not accept any instructions from any person other than Andres Rosales, Assistant City Manager, who will be acting as the owner's representative until the formal award and contract documentation has been completed, approved by the City Council, and executed by both parties.

Please sign the acknowledgment below and return via email at your earliest convenience.

If you have any questions or require additional information, please contact me.

Owner:  
CITY OF BASTROP, TEXAS

By: 

Name: Sylvia Carrillo-Trevino  
Title: City Manager

Contractor:  
C.C. CARLTON INDUSTRIES, LTD.

By: 

Name: Benjamin Lyon

Title: CEO of C. C. Carlton Industries, Ltd