



STAFF REPORT

MEETING DATE: August 23, 2022

TITLE:

Consider action to approve Resolution No. R-2022-77 of the City of Bastrop, Texas amending the City Council Rules of Procedure attached as Exhibit A; establishing a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Alan Bojorquez, City Attorney

BACKGROUND/HISTORY:

The Rules of Procedure for the City Council of the City of Bastrop, Texas contains Section 1.4 Annual Review, which states:

"Following the municipal elections each year, Council will review these rules of procedure annually, make changes as appropriate, and adopt their own rules of procedure in accordance with the Charter at the first scheduled meeting in July. In the event no annual review occurs, the standing rules of procedure continue in effect. This does not limit the Council's right and ability to amend the rules at any other time during the year, in accordance with the Charter."

RULES OF PROCEDURE EDITS:

- Added Language to Applicability section to clarify interchangeable terms such as "Mayor" and "Chairperson."
- Title of Section 2.2 changed to "Meetings Shall Be in Compliance." Not all meetings will be held in public (e.g. Executive Sessions).
- Clarified definitions to reflect accurate interpretations of the words used.
- Eliminated redundancies where procedures are reiterated in multiple sections (e.g. Sec. 2.10 "Quorum").
- Capitalization of special nouns (e.g. Executive Session, State, Presiding Officer).
- Reorganized sentences for clarity.
- Proper use of pronouns.
- Simplified procedures by making the rules state the relevant law that is being referred to.
- Spelling errors revised.

RECOMMENDATION:

Recommend approval of Resolution No. R-2022-77 of the City of Bastrop, Texas amending the City Council Rules of Procedure; establishing a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution R-2022-77
- Revised Rules of Procedure