

City of Bastrop Public Library Board

Meeting Minutes

September 12, 2022

1. Call to Order

- a. Meeting was called to order by President Rebecca Bennett at 5:58 pm. Members present were President Rebecca Bennett, Meagan Webb, Barbara Clemons, Laura Goodwin, Jennifer Leisure, Sally Keinarth, Mayor Connie Schroeder, and Library Director Bonnie Pierson, and guest Lisa Gossett.

2. Citizen Comments

- a. No citizen comments

3. Announcements

- a. Library Director Bonnie Pierson introduced guest Lisa Gosset as a potential new Board member, who is set to be confirmed later in the month. She asked her to observe the meeting so she would be caught up on current Library Board matters.
- b. Library Director Announcements
 - i. Library employee Carmen Serna has started her maternity leave earlier than anticipated.
 - ii. There is a Boards & Commissions Orientation on 09/26/22. All newly confirmed members must attend, but existing members are allowed as well if they'd like a refresher.
 - iii. The Friends of the Library are holding their annual meeting on 09/29/22. They will elect officers and have a guest speaker, Will Holcomb.
 - iv. The Library will participate in the annual Boo Bash, which will take place on 10/01/22, in conjunction with Movies in the Park. Board members are needed to volunteer to assist.
 - v. The Boards & Commissions Banquet will be held on 10/03/22.
 - vi. The Library is closed the week of 09/12/22 for inventory.
- c. Board Member Announcements
 - i. Mayor Schroeder will no longer be the Council Liaison for the Library Board, starting in October 2022.

4. Reports

- a. Library Director Report
 - i. The Library partnered with Pizza Hut and received 20% of their opening night proceeds, which came out to around \$125. Now that their dining room is open, Pizza Hut will have a small library in the building, and may be willing to allow the Library to leave some information there as well.
 - ii. Library employees Bethany and Veronica just celebrated work anniversaries, 5 and 1 years, respectively.
 - iii. The Friends of the Library will cater the volunteer luncheon next year and will cover the cost of a new language database for the Library, called Mango.

- b. Statistical Comparison Report
 - i. The presentation of statistics was aligned with the strategic focus areas:
 - 1. Community Engagement: 67% of Circs by Patron Type are nonresidents; total renewals has almost surpassed 2021 total; YTD door count has surpassed 2021 total
 - 2. Books & Reading: Total checkouts YTD has surpassed total for 2021
- c. Monthly Financial Report
 - i. Year to Date Revenue: \$41,515.75
 - ii. July 2022 Revenue: \$4,135.41
- d. End of Summer Report
 - i. The overall completion rate and minutes logged were both up from last year
 - ii. The app used for timing reading was found to be helpful
 - iii. There were 787 completion prizes earned, and 526 of them were collected (adults were less likely to collect their prize)
 - iv. The programs for kids and teens were very successful
 - v. The goal for the summer was to get programming back to pre-COVID levels; the results surpassed those numbers
- e. Building Reorganization Report
 - i. Updates this year: added outlets, new window signs that are more readable, reading room blinds, computer stations will be moved, and a second office space will be created
 - ii. Next year: add acoustics in the lobby and children's area and conduct a public space reorganization with additional furniture
 - iii. Future ideas: a meeting room sound system, new meeting room tables, new computer stations for children and teens

5. Presentations – None

6. Workshop

- a. Library Card Changes and Improvements: The Board discussed the possibility of future advocacy for the Library to issue photo ID library cards and change the application to completely online. The Board would like additional information to discuss again at a later date.

7. Consent Agenda

- a. Sally Keinarth made a motion to accept the slate of executive positions as follows: Rebecca Bennett as President, Meagan Webb as Vice President, and Laura Goodwin as Secretary. Barbara Clemons seconded the motion. The motion passed.
- b. Meagan Webb made a motion to accept the updated version of the Library Collection Development Policy. Sally Keinarth seconded the motion. The motion passed.
- c. Sally Keinarth made a motion to create a Material Reconsideration Policy committee. Meagan Webb seconded the motion. The motion passed. Sally Keinarth, Rebecca Bennett, and Barbara Clemons volunteered to serve on the committee.
- d. The Board agreed that former Board President Mary Jo Jenkins should be presented with a plaque honoring her service, and that a reception should be held immediately before the October Board meeting.

- e. Meagan Webb made a motion to approve moving the October meeting to 10/10/22 and to approve the 2023 meeting dates calendar. Barbara Clemons seconded the motion. The motion passed.
 - f. Sally Keinarth made a motion to approve the August 2022 Board meeting minutes with one correction to a misspelling of Rebecca Bennett's name. Laura Goodwin seconded the motion. The motion passed.
- 8. Items for Individual Consideration and Discussion**
- a. None
- 9. Adjournment**
- a. Meeting was adjourned at 6:50 pm.

Respectfully Submitted,

Meagan Webb, Secretary

Rebecca Bennett, President