

NOVEMBER 8, 2022

The Bastrop City Council met in a regular meeting on Tuesday, November 8, 2022, at 5:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch, and Kirkland. Officers present were City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Schroeder called the meeting to order at 5:00 p.m. with a quorum present.

EXECUTIVE SESSION

The City Council met at 5:01 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding the law as it applies to sign regulations for Digital Billboards (i.e., Off-Premises Electronic Message Centers with LED Lights).
Submitted by: Sylvia Carrillo, City Manager
- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss potential acquisition of real estate relating to the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, and other real property.
Submitted by: Sylvia Carrillo, City Manager
- 2C. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding Personnel matters involving the Texas Municipal Retirement System.
Submitted by: Sylvia Carrillo, City Manager

Mayor Schroeder recessed the Executive Session at 6:22 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

CALL TO ORDER – REGULAR SESSION

Mayor Schroeder called the Regular Council Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Isaiah Villegas and Emmaly Ledezma, Emile Elementary, led the pledges.

INVOCATION

Bob Long, Bastrop Police Chaplain, gave the invocation.

OATH OF OFFICE

- 7A. Swearing in of **Ben Whitehead as an Attorney and Counselor at Law.**
Swearing Oath of Office, The Honorable Chris Duggan, State District Judge, District 423

PRESENTATIONS

- 8A. Mayor's Report
- 8B. Council Members' Report
- 8C. City Manager's Report
- 8D. A proclamation of the City Council of the City of Bastrop, Texas and the Bastrop County Commissioners Court recognizing November 11, 2022, as Veterans Day.
Submitted by: Ann Franklin, City Secretary
Proclamation was read into record by Mayor Connie Schroeder.

WORK SESSIONS/BRIEFINGS - NONE

STAFF AND BOARD REPORTS

- 10A. Receive presentation on the FY 2022 Fourth Quarterly Report.
Submitted by: Rebecca Gleason, Assistant City Manager
Presentation was given by Rebecca Gleason, Assistant City Manager.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 13G. Consider action to approve Resolution No. R-2022-111 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for operating, marketing, and staffing a historical museum and visitor center and providing visitor center services to the Bastrop County Historical Society, at a cost of Two Hundred and Fifty-One Thousand and Three Hundred Ninety-Seven and 00/100 dollars (\$251,397.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.
Submitted by: Candice Butts, Main Street Manager
Presentation was made by Rebecca Gleason, Assistant City Manager.

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-111, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 13H. Consider action to approve Resolution No. R-2022-112 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for services associated with operating, marketing, and providing of cultural art, to the Lost Pines Art Center, at a cost of One Hundred Twenty-Nine Thousand and Six Hundred and Sixty and 00/100 dollars (\$129,660.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

Presentation was made by Rebecca Gleason, Assistant City Manager.

A motion was made by Council Member Plunkett to approve Resolution No. R-2022-112, seconded by Council Member Kirkland, motion was approved on a 5-0 vote.

- 13I. Consider action to approve Resolution No. R-2022-113 of the City Council of the City of Bastrop, Texas awarding a community support service agreement for services associated with operating, marketing, and providing of cultural art and theater services, to the Bastrop Opera House, at a cost of One Hundred and Forty-Seven Thousand and Eight Hundred Eighteen 00/100 Dollars (\$147,818.00) attached as Exhibit A; authorizing the City Manager to execute all necessary documents for the contract; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

Presentation was made by Rebecca Gleason, Assistant City Manager.

A motion was made by Council Member Lee to approve Resolution No. R-2022-113, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

STAFF AND BOARD REPORTS CONTINUED

- 10B. Receive presentation on development opportunities in Block 9 of Fairview Cemetery.
Submitted by: Tracy Waldron, Chief Financial Officer

Presentation was given by Tracy Waldron, Chief Financial Officer.

CITIZEN COMMENTS

SPEAKER(S)

Susan Smith

1408 E Chestnut St.

Bastrop, TX 78602

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 13D. Consider action to approve Resolution No. R-2022-109 of the City Council of the City of Bastrop, Texas, approving a contract with Electric Cab North America to provide transportation services in the amount not to exceed one hundred and seventeen thousand, nine hundred and ten dollars (\$117,910); attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager

Presentation was made by Rebecca Gleason, Assistant City Manager.

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-109, seconded by Council Member Lee, motion was approved on a 5-0 vote.

APPROVAL OF THE MINUTES

- 12A. Consider action to approve City Council amended minutes from the October 3, 2022, Special meeting; and minutes from the October 25, 2022, Regular meeting.
Submitted by: Ann Franklin, City Secretary
Amended minutes from the October 3, 2022, special meeting was pulled from the agenda. The minutes were approved at the October 25, 2022, Council meeting.

A motion was made by Council Member Lee to approve minutes from the October 25, 2022, regular meeting, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 13A. Consider action to approve Resolution No. R-2022-107 of the City Council of the City of Bastrop, approving the 2022 Tax Roll and Tax Levy; providing for a repealing clause; and providing for an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer.

A motion was made by Council Member Plunkett to approve Resolution No. R-2022-107, seconded by Council Member Kirkland, motion was approved on a 5-0 vote.

- 13B. Consider action to approve the first reading of Ordinance No. 2022-27 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2023 to address project carryover, fleet orders not received by the end of FY 2022, and personnel reorganization in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the December 13, 2022, City Council agenda for a second reading.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer.

A motion was made by Mayor Pro Tem Rogers to approve the first reading of Ordinance No. 2022-27, seconded by Council Member Lee, motion was approved on a 5-0 vote.

- 13C. Consider action to approve Resolution No. R-2022-108 of the City Council of the City of Bastrop, Texas to award a Grant Administrative Service contract to GrantWorks, Inc. for the preparation of the City's 2022-2023 Texas Community Block Grant (TXCDBG) application and subsequent administrative services, if funded, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer.

A motion was made by Council Member Kirkland to approve Resolution No. R-2022-108, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 13E. Consider action to approve Resolution N0. R-2022-110 of the City Council of the City of Bastrop, authorizing the City Manager to enter into an agreement with Kimley Horn Engineering to perform quiet zone corridor planning, for the amount of sixty-nine thousand eight hundred dollars and zero cents (\$69,800.00) as shown in Exhibit A, including a severability clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

Presentation was made by Trey Job, Assistant City Manager.

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-110, seconded by Council Member Kirkland, motion was approved on a 5-0 vote.

- 13F. Consider action to approve the extension of a Letter of Intent between the City of Bastrop and Sunway Hospitality to establish a partnership toward the development of a 130-150 room hotel, update to the City of Bastrop Convention & Exhibit Center façade, development of associated kitchen facilities, and supportive retail.

Submitted by: Rebecca Gleason, Assistant City Manager

Presentation was made by Rebecca Gleason, Assistant City Manager.

A motion was made by Council Member Kirkland to approve the extension of a Letter of Intent between the City of Bastrop and Sunway Hospitality for 150 days, seconded by Mayor Pro Tem Rogers, motion was approved on a 5-0 vote.

Adjourned at 8:40 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on December 13, 2022, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.