

Items for Individual Consideration

Public hearing and consider action to approve Ordinance No. 2022-28 to adopt the 2023 Schedule of Uniform Submittal Dates for Site Plans, Place Type Zoning changes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 10, 2023 Consent Agenda for the second reading.



Submittal Schedule

- House Bill 3167 codified into Local Government Code Chapter 212
 - 30-day approvals
- Predictable, upfront information within timeline
- Monday submittal, Thursday comments (9 Business Days)
- Notification requirements
- Holiday adjustments
 - December meeting moved to third Thursday. No change for November.



2023 Schedule of Uniform Submittal Dates

Plats Requiring Planning & Zoning Commission Approval



Preliminary, Final, Residential Replat

Submittal Dates	Submittal Check Date	Comments Issued Date	Planning & Zoning Commission Meeting Date	Resubmittal Date	Plat Recommendation	Planning & Zoning Commission Meeting Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, or Denied (Thursday)	(Thursday if Approved)	For projects that were Approved with Conditions (Monday)		(Thursday)
1/3/2023	1/3/2023	1/12/2023	1/26/2023	2/6/2023	2/16/2023	2/23/2023
2/6/2023	2/7/2023	2/16/2023	2/23/2023	3/13/2023	3/23/2023	3/30/2023
3/6/2023	3/7/2023	3/16/2023	3/30/2023	4/10/2023	4/20/2023	4/27/2023
4/3/2023	4/4/2023	4/13/2023	4/27/2023	5/8/2023	5/18/2023	5/25/2023
5/1/2023	5/2/2023	5/11/2023	5/25/2023	6/12/2023	6/22/2023	6/29/2023
6/5/2023	6/6/2023	6/15/2023	6/29/2023	7/10/2023	7/20/2023	7/27/2023
7/3/2023	7/3/2023	7/13/2023	7/27/2023	8/14/2023	8/24/2023	8/31/2023
8/7/2023	8/8/2023	8/17/2023	8/31/2023	9/11/2023	9/21/2023	9/28/2023
9/4/2023	9/5/2023	9/14/2023	9/28/2023	10/9/2023	10/19/2023	10/26/2023
10/2/2023	10/3/2023	10/12/2023	10/26/2023	11/13/2023	11/16/2023	11/30/2023
11/6/2023	11/7/2023	11/16/2023	11/30/2023	12/4/2023	12/14/2023	12/20/2023
12/4/2023	12/5/2023	12/14/2023	12/21/2023	1/8/2024	1/18/2024	1/25/2024
1/2/2024	1/2/2024	1/11/2024	1/25/2024	1/16/2024	2/12/2024	2/29/2024



2023 Schedule of Uniform Submittal Dates

Zoning Concept Schemes and Neighborhood Regulating Plans



Submittal/Resubmittal Dates	Submittal Check Date	Planning Director Recommendation	Planning & Zoning Commission Meeting Date	City Council Meeting Date	City Council Meeting Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	(Thursday)	Public Hearing (Thursday)	Public Hearing First Reading (Tuesday)	Second Reading (Tuesday)
1/9/2023	1/10/2023	1/19/2023	2/23/2023	3/28/2023	4/11/2023
2/13/2023	2/14/2023	2/23/2023	3/30/2023	4/25/2023	5/9/2023
3/13/2023	3/14/2023	3/23/2023	4/27/2023	5/23/2023	6/13/2023
4/10/2023	4/11/2023	4/20/2023	5/25/2023	6/27/2023	7/11/2023
5/8/2023	5/9/2023	5/18/2023	6/29/2023	7/25/2023	8/8/2023
6/12/2023	6/13/2023	6/22/2023	7/27/2023	8/22/2023	9/12/2023
7/10/2023	7/11/2023	7/20/2023	8/31/2023	9/26/2023	10/10/2023
8/14/2023	8/15/2023	8/24/2023	9/28/2023	10/24/2023	11/14/2023
9/11/2023	9/12/2023	9/21/2023	10/26/2023	11/14/2023	12/12/2023
10/2/2023	10/3/2023	10/12/2023	11/30/2023	1/9/2024	1/23/2024
11/6/2023	11/7/2023	11/16/2023	12/21/2023	1/23/2024	2/13/2024
12/4/2023	12/5/2023	12/14/2023	1/25/2024	2/27/2024	3/12/2024
1/8/2024	1/9/2024	1/18/2024	2/29/2024	3/26/2024	4/9/2024



2023 Schedule of Uniform Submittal Dates

Plats Administratively Approved

Amending, Minor, Non-Residential Replat



Submittal Dates	Submittal Check Date	First Administrative Decision Date	Resubmittal Date	Final Administrative Decision Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, Denied (Thursday)	For projects that were Approved with Conditions (Monday unless City holiday)	Verify conditions have been met for Approved with Conditions projects
1/3/2023	1/3/2023	1/12/2023	1/17/2023	1/26/2023
2/6/2023	2/7/2023	2/16/2023	2/20/2023	3/1/2023
3/6/2023	3/7/2023	3/16/2023	3/20/2023	3/30/2023
4/3/2023	4/4/2023	4/13/2023	4/17/2023	4/27/2023
5/1/2023	5/2/2023	5/11/2023	5/15/2023	5/25/2023
6/5/2023	6/6/2023	6/15/2023	6/19/2023	6/29/2023
7/3/2023	7/5/2023	7/13/2023	7/17/2023	7/27/2023
8/7/2023	8/8/2023	8/17/2023	8/21/2023	8/31/2023
9/5/2023	9/5/2023	9/14/2023	9/18/2023	9/28/2023
10/2/2023	10/3/2023	10/12/2023	10/16/2023	10/26/2023
11/6/2023	11/7/2023	11/16/2023	11/20/2023	11/30/2023
12/4/2023	12/5/2023	12/14/2023	1/2/2024	1/11/2024
1/2/2024	1/2/2024	1/11/2024	1/16/2024	1/25/2024



2023 Schedule of Uniform Submittal Dates

Site Development Plans & Public Improvement Plans (PIPs)



Submittal Dates	Submittal Check Date	First Administrative Decision Date	Resubmittal Date	Final Administrative Decision Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, Denied (Thursday)	For projects that were Approved with Conditions (Monday unless City holiday)	Verify conditions have been met for Approved with Conditions projects
1/17/2023	1/17/2023	1/26/2023	1/30/2023	2/9/2023
2/20/2023	2/21/2023	3/1/2023	3/6/2023	3/16/2023
3/20/2023	3/21/2023	3/30/2023	4/3/2023	4/13/2023
4/17/2023	4/18/2023	4/27/2023	5/1/2023	5/11/2023
5/15/2023	5/16/2023	5/25/2023	5/30/2023	6/8/2023
6/19/2023	6/20/2023	6/29/2023	7/3/2023	7/13/2023
7/17/2023	7/18/2023	7/27/2023	7/31/2023	8/10/2023
8/21/2023	8/22/2023	8/31/2023	9/5/2023	9/15/2023
9/18/2023	9/19/2023	9/28/2023	10/2/2023	10/12/2023
10/16/2023	10/17/2023	10/26/2023	10/30/2023	11/9/2023
11/20/2023	11/21/2023	11/30/2023	12/4/2023	12/14/2023
12/11/2023	12/12/2023	12/21/2023	1/2/2024	1/11/2024
1/16/2024	1/16/2024	1/25/2024	1/29/2024	2/8/2024



P&Z Approvals

- 30-day timeline for plat approval includes P&Z action.
 - Important to meet quorum.
 - Zoning Board of Adjustment members can serve as alternates on P&Z.

Recommendation

- Public hearing and consider action to approve Ordinance No. 2022-28 to adopt the 2023 Schedule of Uniform Submittal Dates for Site Plans, Place Type Zoning changes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans, as shown in Exhibit A, and move to include on the January 10, 2023 Consent Agenda for the second reading.
- At the November 17, 2022 Planning & Zoning Commission, the Commission recommended approval by unanimous vote.

