

City of Bastrop Public Library Board

Meeting Minutes

November 07, 2022

1. Call to Order

- a. The meeting was called to order by President Rebecca Bennet at 5:30 pm. A recess was taken for an award presentation. Members present included President Rebecca Bennett, Vice President Meagan Webb, Barbara Clemons, Jennifer Leisure, Sally Keinarth, Lissa Gossett, Laura Goodwin, City Council Liaison Cheryl Lee, and Library Director Bonnie Pierson.

Also in attendance was Mary Jo Jenkins, to receive an award for her 41 years of commitment to the Bastrop Public Library Board.

The library board meeting was reconvened at 6:00 pm with all board members present.

2. Citizen Comments – None

3. Announcements – In addition to the announcements in the agenda packet the library will be closed Friday, November 11th for Veterans Day and Saturday, November 12th for the annual Veteran’s Day Car Show. The library will also be closed for Thanksgiving Thursday, November 24th through Saturday, November 26th.

No announcements from individual board members.

4. Reports

a. Programming:

- i. The Bastrop Public Library teamed up with the Bastrop Fire Department. It included education for the National Fire Prevention Week.
- ii. The library had a partnership with the Family Crisis Center and the Senior Center for Domestic Violence Awareness week. Care kits were assembled with donated items. The partnership was a great success with over 110 kits being assembled.
- iii. Capital IDEA a non-profit that raises funding for adult education, was set up in the library lobby Monday, October 31st. They had an information table to inform patrons of their services.
- iv. The library and the Bastrop County Museum with the Visitors center partnered for Halloween programming on Monday, October 31, and presented Halloweens stories and a scavenger hunt. A total of fifty-five children and adults attended the program.

b. Noteworthy:

- i. Circulation and Technical Services Librarian Amie Cuvelier has been with the Bastrop Public Library for 180 days as of October 23, 2022.

- ii. The Friends of the Library have purchased Mango Languages for the library, and it is ready for use. On the Bastrop Public Library internet site is an E-Resources link and a social media campaign will soon be rolled out.
 - c. Follow up Information:
 - i. Concerning the report at last month's meeting regarding loss of library inventory Director Bonnie Pierson did some research. The American Library Association has no "standard" for rate of book loss. Many surveys are conducted over the years but without regularity or periodicity. While no rate is "acceptable" a typical loss would be considered .15% to .5% per year. The Bastrop Public Library overall loss rate (as reported from September 2022) was 1.2%. Per Director Bonnie Pierson, since the inventory was conducted some additional items have been found.
 - d. Statistical Comparison Report:
 - i. Per agenda packet. With attention given to increased door count for 2022 from 2021, increase in computer use, increased use of Hotspots (the grant for the hotspots was started 2021). Under Culture of Service total reference transactions have increased.
 - e. Monthly Financial Report: per agenda packet
 - f. Material Reconsideration Committee Workshop presented by Rebecca Bennett, Sally Keinarth, and Barbara Clemons. A background was given so that new members of the board could better understand why this committee was developed. Included was a sample of a form that would be used for the process of material reconsideration. The committee continues to address this procedure and forms.
 - g. Open House report: The Friends of the Library will host the open house providing refreshments. Graham cracker house building will start the week of Thanksgiving and volunteer opportunities are present. Jennifer Leisure gave an update on the varied performers who have committed to performing.
- 5. Discussion and action for the New Circulation Policy:
Meagan Webb moved to approve the Circulation Policy. Sally Keinarth seconded the motion, and the motion was carried.
- 6. Consent Agenda
Barbara Clemmons moved to approve the October 10, 2022, minutes with corrections made to spelling of Friends of the Library. Sally Keinarth seconded the motion, and it was carried.
- 7. Adjournment of meeting at 7:12 pm

Respectfully submitted

Laura Goodwin, Secretary

Rebecca Bennett, President