



# STAFF REPORT

**MEETING DATE:** October 17, 2025

**TITLE:**

Consider and Act on Resolution No. R-2024-139; Appointing Construction Standards Board of Adjustment and Appeals for Place 1-Plumbing Contractor, Place 4-General Contractor, and Place 7-Citizen At Large for a Three-Year Term Beginning October 2024 and Ending September 2027; Appointing Place 3-Citizen At Large, and Place 6-Building Industry Representative for a One-Year Unexpired Term Ending on September 2025; Receiving Confirmation by the City Council of Appointees; And Providing for an Effective Date.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: James E Cowey, Development Director/Building Official

**BACKGROUND/HISTORY:**

In accordance with Chapter 1, "General Provisions", Article 1.04, "Boards and Commissions", board members are appointed by the mayor and confirmed by the Council for three (3) year terms. According to Section 1.04.002(1), "Membership, terms", an individual who has served two (2) consecutive terms on a specific advisory body must wait one full year before being reappointed to the same advisory body. The mayor, upon a finding of good cause, has the authority to waive this one-year waiting period. The rules and procedures of this Board can be found in the Code of Ordinances, Chapter 3, "Building Regulations", Article 3.02, "Construction Standards Board of Adjustment and Appeals". Members are required to reside within the corporate city limits or the extraterritorial jurisdiction (ETJ) of the City of Bastrop.

Board Members Place 1 Michael Osborn and Place 4 Chase McDonald, representing the Plumbing and Mechanical Trades respectively have requested re-appointment. This will be both of their 3<sup>rd</sup> terms. Place 3 and Place 7 the Citizen at large positions are vacant as is Place 6 representing the Building Industry; and

Mayor Nelson has nominated the following individuals to serve, and the City Council has confirmed the following citizen to a term beginning in October 2024 and ending in September 2027:

Place	Nominated	Confirmed
1 – Plumbing Contractor	Michael Osborn	
4 – General Contractor	Chase McDonald	
7 – Citizen at Large		

Mayor Nelson has nominated the following individual(s) and the City Council has confirmed the following citizens for a one-year term beginning in October 2024 and ending in September 2025:

Place	Nominated	Confirmed
3 – Citizen at Large		
6 – Building Industry Representative		

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Mayor will appoint and City Council confirm the members to the Construction Standards Board of Adjustment and Appeals

**ATTACHMENTS:**

1. Resolution