

# CITY OF BASTROP

## BASTROP CITY COUNCIL REGULAR CITY COUNCIL MEETING MINUTES

**Tuesday, January 14, 2025**

The Bastrop City Council met in a Regular Meeting on Tuesday, January 14, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

### **Council Members Present**

Mayor Pro-Tempore John Kirkland  
Council Member Cynthia Meyer  
Council Member Cheryl Lee  
Council Member Kerry Fossler  
Council Member Kevin Plunkett

### **Staff Present**

City Manager Sylvia Carrillo-Trevino  
Assistant City Manager Andres Rosales  
Interim City Attorney Stanley Springerley  
Assistant City Secretary Victoria Psencik  
Assistant to City Manager Vivianna Andres  
Chief Financial Officer Edi McIlwain  
Development Services Director James Cowey  
Police Chief Vicky Steffanic  
Community Engagement Director Kathy Danielson  
Main Street Manager Michaela Joyce  
Public Works Director John Eddleton  
Parks & Recreation Director Terry Moore  
Senior Planner Kennedy Higgins  
B.A.R.E. Manager Dori Kelley  
Public Information Officer Colin Guerra

### **Council Members Absent**

Mayor Lyle Nelson \* *resigned 1/14/2025*

#### **1. CALL TO ORDER**

With a quorum being present Mayor Pro-Tempore Kirkland called the Regular City Council meeting to order at 5:31 p.m.

#### **2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags**

Council Member Meyer led the Pledge of Allegiance.

#### **3. INVOCATION**

City of Bastrop Police Chaplain Lauren Hansell delivered the invocation.

#### **4. EXECUTIVE SESSION**

Mayor Pro-Tempore Kirkland closed the Open Meeting to convene the City Council into Executive (Closed) Session at 5:36 p.m. pursuant to Texas Government Code, Chapter 551. as follows:

- 4A. Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding real estate matters for Mayfest Park and adjacent property along Loop 150 East.
- 4B. Section 551.071 and Section 551.087 to seek the advice of legal counsel regarding a 380 Agreement with Chestnut Commercial located at 1712 Chestnut Street, Bastrop, Texas.
- 4C. Section 551.071 and Section 551.072 to seek the advice of legal counsel and to deliberate regarding the proposed real estate acquisition of an easement located in the future Agnes Street location.
- 4D. Section 551.071 to seek consultation with legal counsel regarding the City of Bastrop Charter Amendments.

Mayor Pro-Tempore Kirkland added Item 11M from **ITEMS FOR INDIVIDUAL CONSIDERATION** to the Executive Session under Section 551.071 to seek the advice of legal counsel.

- 11M. Consider and act on Resolution No. R-2025-13, Ordering a Special Election to be held on Saturday, May 3, 2025 for the Recall of Mayor Lyle Nelson according to the Bastrop Home Rule Charter; Designating Polling Places within the City; Establishing other Procedures for the Conduct of the Special Election, Including Providing that the Election is to be held as a Joint Election in Conjunction with Bastrop County; Providing a Severability Clause; and Providing an Effective Date.

**5. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

- 4A. Section 551.071 and Section 551.072 to seek the advice of legal counsel regarding real estate matters for Mayfest Park and adjacent property along Loop 150 East.
- 4B. Section 551.071 and Section 551.087 to seek the advice of legal counsel regarding a 380 Agreement with Chestnut Commercial located at 1712 Chestnut Street, Bastrop, Texas.
- 4C. Section 551.071 and Section 551.072 to seek the advice of legal counsel and to deliberate regarding the proposed real estate acquisition of an easement located in the future Agnes Street location.
- 4D. Section 551.071 to seek consultation with legal counsel regarding the City of Bastrop Charter Amendments.
- 11M. Consider and act on Resolution No. R-2025-13, Ordering a Special Election to be held on Saturday, May 3, 2025 for the Recall of Mayor Lyle Nelson

**according to the Bastrop Home Rule Charter; Designating Polling Places within the City; Establishing other Procedures for the Conduct of the Special Election, Including Providing that the Election is to be held as a Joint Election in Conjunction with Bastrop County; Providing a Severability Clause; and Providing an Effective Date.**

Mayor Pro-Tempore Kirkland reconvened the City Council into Open Session at 6:48 p.m. Mayor Pro-Tempore Kirkland called for any action as a result of Executive Session.

No action was taken on the Executive Session Items – 4A, 4B, 4C, 4D, and 11M.

**6. PRESENTATIONS**

6A. **Mayor's Report**

6B. **Council Members' Report**

6C. **Proclamation – Recognizing January 20, 2025 as Dr. Martin Luther King, Jr. Day.**

Submitted by: Victoria Psencik, Assistant City Secretary

The proclamation was read and signed by City Manager Sylvia Carrillo-Trevino.

**11. ITEMS FOR INDIVIDUAL CONSIDERATION**

11D. Consider and act on Resolution No. R-2025-06, regarding a Visit Bastrop Destination Marketing Services Agreement between the City of Bastrop and Visit Bastrop, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and providing for findings of fact; repealer; severability; effective date; proper notice and meeting.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Presented by: Mike Pistana, Interim President and CEO of Visit Bastrop

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2025-06 and the Visit Bastrop Destination Marketing Services Agreement between the City of Bastrop and Visit Bastrop with the following stipulation added to the agreement, “public funds may not be used for gifts.” Council Member Fossler seconded the motion. Motion carried unanimously.

**7. WORK SESSIONS/BRIEFINGS**

7A. **Discussion regarding the process for engaging legal counsel from the Interim City Attorney, Denton Navarro Rodriguez Bernal Santee & Zech, P.C. (DNRBSZ).**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

Mayor Pro-Tempore Kirkland postponed Item 7A Work Session to the next Regular City Council meeting on January 28, 2025 for the interest of time.

**9. CITIZEN COMMENT(S)**

Citizen(s) addressing the City Council on an item, not on the agenda: Susan Long, Christian Palacios, Sehila Casper, Pablo Serna, William Holford, and Sam Calliham.

Did not wish to speak: Cheryl Long, Elaine Weiss, Bill Hanson, Katherine and Larry Albers, Stephanie Jenkins, and Tim McShane

**8. STAFF AND BOARD REPORTS**

8A. **City Manager's Report**

8B. **Updates on the Bastrop County Master Gardener's Community Garden Memorandum of Understanding and proposed plans.**

Submitted and Presented by: Terry Moore, Parks & Recreation Director

8C. **Receive a presentation on the unaudited Financial Statement as of September 30, 2024.**

Submitted by: Edi McIlwain, Chief Financial Officer

*[Editor's Note: In the middle of the presentation of Item 8C, Mayor Pro-Tempore Kirkland called an immediate recess at 7:49 pm due to the smell of smoke in the Council Chambers. After a false alarm, Mayor Pro-Tempore Kirkland reconvened the Open Session at 8:01 pm.]*

**10. CONSENT AGENDA**

10A. **Consider and act to approve the following Bastrop City Council meeting minutes:**

**1. Tuesday, December 10, 2024, Regular Meeting; and**

**2. Tuesday, December 17, 2024, Special Meeting.**

Submitted by: Victoria Psencik, Assistant City Secretary

10B. **Consider and act on the second reading of Ordinance No. 2024-45, Amending Chapter 13, Article 13.02, Section 13.02.012 – Providing for Line Extension Agreements for the extension of certain water and/or wastewater lines; and providing for findings of fact, repealer; severability, codification, effective date, proper notice and meeting.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

- 10E. **Consider and act on the second reading of Ordinance No. 2024-48, Amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Technical Manual, Article 2.1 General Standards And Requirements, section 2.1.006 Parking Areas (a)(1) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.**

Submitted by: Kennedy Higgins, Senior Planner

- 10J. **Consider and act on Resolution No. R-2025-04, regarding an Interlocal Agreement with Bastrop County for the Bastrop County Household Hazardous Waste Facility operation and maintenance obligations between the City of Bastrop and Bastrop County, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and providing for findings of fact; repealer; severability; effective date; proper notice and meeting.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

- 10K. **Consider and act on Resolution No. R-2025-01, regarding the amended and restated Triparty Agreement for Future Connections in the Colony Project to Off-Site Roadways, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and providing for findings of fact; repealer; severability; effective date; proper notice and meeting.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

- 10L. **Consider and act on Resolution No. R-2025-03, approving a request to refund a Replat Application Fee in the amount of One Thousand, Nine Hundred Eighty-Six Dollars and Twenty-Nine Cents (\$1,986.29), and to refund the Board / Commission Appeal Application Fee in the amount of Three Thousand, Six Hundred Eighty-One and 00/100 Dollars (\$3,681.00) for the property located at 112 Post Oak Rim, Bastrop, Texas, within the city limits of Bastrop, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and providing for findings of fact; repealer; severability; effective date; proper notice and meeting.**

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

- 10M. **Consider and act on Resolution No. R-2025-02, approving an Interlocal Agreement for road improvements with Bastrop County Water Control and Improvement District No. 2 (BCWCID 2); as attached in Exhibit A; authorizing the execution of all necessary documents; providing for repeal; and providing for an effective date.**

Submitted by: Andres Rosales, Assistant City Manager

- 10N. **Consider and act on Resolution No. R-2025-09, Ordering a General Election to be Held on Saturday, May 3, 2025 for Council Member Place 1 and Place 5**

**according to the Bastrop Home Rule Charter; Designating Polling Places Within the City; Establishing Other Procedures for the Conduct of the General Election and Runoff Election, If Necessary, Including Providing that the Election is to be Held as a Joint Election in Conjunction with Bastrop County; Providing a Severability Clause; And Providing an Effective Date.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

- 10O. **Consider and act on Resolution No. R-2025-11, Approving the Contract with the Bastrop County Election Administrator to Participate in a Joint Election for the May General Election Called And Ordered For Saturday, May 3, 2025; Authorize the City Manager to sign said Contract Agreement; Providing For A Repealing Clause, Severability, and Effective Date.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

- 10P. **Consider and act to approve Resolution No. R-2025-12, A Resolution Updating Resolution No. R-2024-180, Accepting Donations for the Texas Municipal League (TML) Region 10 Quarterly Meeting, Hosted by the City of Bastrop; Ratifying a New Grand Total in the Amount of Two Thousand Four Hundred Forty And 00/100 Dollars (\$2,440.00); Authorizing Staff To Provide All Donors With An Official Donation Receipt Acceptable to the International Revenue Service to Claim a Charitable Donation; Providing for a Repealing Clause; And Establishing an Effective Date.**

Submitted by: Andres Rosales, Assistant City Manager

Mayor Pro-Tempore Kirkland called for requests to remove any item from the Consent Agenda for separate discussion. Mayor Pro-Tempore requested Items 10D and 10F from the Consent Agenda for separate discussion. Council Member Lee requested Items 10C, 10G, 10H, and 10I from the Consent Agenda for separate discussion.

**MOTION:** Council Member Lee moved to approve the Consent Agenda 10A, 10B, 10E, and 10J through 10P as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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- 10C. **Consider and act on the second reading of Ordinance No. 2024-46, of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.005 ALLEYS & DRIVEWAY LOCATIONS (a), (b) and (c) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.**

Submitted by: Kennedy Higgins, Senior Planner

Citizen Comment(s): Pablo Serna

**MOTION:** Council Member Meyer moved to approve the second reading of Ordinance No. 2024-46 Amending Chapter 14 – “The Bastrop Building Block (B3) Code”, Article 6.3 – “General Lot Standards”, Section 6.3.005 – “Alleys & Driveway Locations” (a), (b), and (c) as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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10D. **Consider and act on the second reading of Ordinance No. 2024-47, Amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.006 PARKING (b)(4)(5)(7) and (9) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.**

Submitted by: Kennedy Higgins, Senior Planner

Citizen Comment(s): Pablo Serna

**MOTION:** Council Member Meyer moved to approve the second reading of Ordinance No. 2024-47 Amending Chapter 14 – “The Bastrop Building Block (B3) Code”, Article 6.3 – “General Lot Standards”, Section 6.3.006 – “Parking” (b), (4), (5), (7), and (9) as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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10G. **Consider and act on the second reading of Ordinance No. 2024-50, Amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.006 PARKING (a) and (b)(1)(2) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.**

Submitted by: Kennedy Higgins, Senior Planner

Citizen Comment(s): Pablo Serna

**MOTION:** Council Member Meyer moved to approve the second reading of Ordinance No. 2024-50 Amending Chapter 14 – “The Bastrop Building Block (B3) Code”, Article 6.3 – “General Lot Standards”, Section 6.3.006 – “Parking” (a) and (b)(1)(2) as presented. Council Member Plunkett seconded the motion. Motion carried unanimously.

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- 10F. **Consider and act on the second reading of Ordinance No. 2024-49, Amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.003 Building Placement (a)(3)(A) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.**

Submitted by: Kennedy Higgins, Senior Planner

**MOTION:** Council Member Lee moved to approve the second reading of Ordinance No. 2024-49 Amending Chapter 14 – “The Bastrop Building Block (B3) Code”, Article 6.3 – “General Lot Standards”, Section 6.3.003 – “Building Placement” (a), (3), and (A). Council Member Fossler seconded the motion. Motion carried unanimously.

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- 10H. **Consider and act on the second reading of Ordinance No. 2024-52, Amending the Code of Ordinances Chapter 1 “General Provisions”, Article 1.03 “Mayor & City Council”, Division 2 “Mayor”, Section. 1.03.032 – “Compensation” and Section. 1.03.033 “Expense Account”; Division 3 “City Council”, Section 1.03.061 “Composition; Meetings”, Section 1.03.062 “Compensation of Councilmembers” to Comply with the City of Bastrop Home Rule Charter; Providing for Findings of Fact, Adoption, Enforcement, Repealer, and Severability; Establishes an Effective Date; And Ensures Proper Notice and Meeting.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

**MOTION:** Council Member Lee moved to approve the second reading of Ordinance No. 2024-52 Amending Chapter 1 “General Provisions”, Article 1.03 “Mayor & City Council”, Division 2 “Mayor”, Section. 1.03.032 – “Compensation” and Section. 1.03.033 “Expense Account”; Division 3 “City Council”, Section 1.03.061 “Composition; Meetings”, Section 1.03.062 “Compensation of Councilmembers” to Comply with the City of Bastrop Home Rule Charter and adding the word “additional” in Section 1.03.033 “Expense Account as noted below. Council Member Fossler seconded the motion. Motion carried unanimously.

*Section. 1.03.033 - Expense account.*

*As outlined in the Home Rule Charter, ~~W~~ while on official business trips for the city, the mayor shall be reimbursed for actual expenses, **additional** advanced expenses and/or provided a daily per diem rate as established by the City Council **adopted Rules and Procedures.***

\* \* \* \* \*

- 10I. **Consider and act on Resolution No. R-2025-07, Canvassing Returns and Declaring the Results of the Adoption or Rejection of Proposed Amendments to the Existing Home Rule Charter at the Special Election Held on Tuesday,**

**November 5, 2024; Providing a Severability Clause; And Providing an Effective Date.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

**MOTION:** Council Member Plunkett moved to amend the fourth (4<sup>th</sup>) “**WHEREAS**” in Resolution No. R-2025-07 by adding “the rejection of Propositions G and L”. Council Member Meyer seconded the motion. Motion carried unanimously.

*“**WHEREAS**, upon the consideration of the returns of the Election, it is hereby found and determined that the election was held by the authorizing proceedings and was in all respects legally held after due notice had been given, and the returns duly and legally made, along with other instruments with the adoption of Propositions A, B, C, D, E, F, H, I, J, K, , and M; and the rejection of Propositions G and L.*

**MOTION:** Council Member Lee moved to approve the amended Resolution No. R-2025-07 approved in the previous motion to canvass the returns and declare the results of the adoption or rejection of proposed amendments to the existing Home Rule Charter at the Special Election held on Tuesday, November 5, 2024. Council Member Fossler seconded the motion. Motion carried unanimously.

**11. ITEMS FOR INDIVIDUAL CONSIDERATION, continued**

11A. **Conduct a public hearing, consider, and act on the first reading of Ordinance No. 2025-04 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.5 Building Types, Section 6.5.003 BUILDING STANDARDS PER PLACE TYPE A – LOT OCCUPATION (table) and Section 6.3.008 LOT OCCUPATION (a) and (b) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting and move to include on the January 28, 2025 Consent Agenda for the second reading.**

Submitted by: Kennedy Higgins, Senior Planner

Mayor Pro-Tempore Kirkland opened the Public Hearing at 9:08 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11A.

Public Hearing: Pablo Serna.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:11 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11A.

**MOTION:** Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-04 with the following amendments in red:

*SEC. 6.3.008 LOT OCCUPATION In P2-P4, three two buildings may be built on each Lot, one Principal Building and two one Accessory Units or and one Accessory Dwelling Units as generally illustrated on Article 6.4 Lot Structure Description & Diagram. up to 2*

*Additional Dwelling Units (ADUs) are allowed subject to meeting the established impervious cover standards as well as the onsite parking requirements set forth in 6.003.006(b)(2) as amended. (a) Additional non-dwelling structures (sheds etc.) may be approved if the impervious cover requirements and other infrastructure demands can be met.*

and move to include on the January 28, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11B. **Conduct a public hearing, consider, and act on the first reading of Ordinance No. 2025-03 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.007 CROSS ACCESS CONNECTIONS (a) as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting and move to include on the January 28, 2025 Consent Agenda for the second reading.**

Submitted by: Kennedy Higgins, Senior Planner, Development Services

Mayor Pro-Tempore Kirkland opened the Public Hearing at 9:27 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11B.

Public Hearing: No citizen comments submitted.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:27 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11B.

**MOTION:** Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-03 amending the Code of Ordinances, Chapter 14, The Bastrop Building Block (B3) Code, Article 6.3 General Lot Standards, Section 6.3.007 CROSS ACCESS CONNECTIONS (a) as presented and move to include on the January 28, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

- 11C. **Conduct a public hearing, consider, and act on the first reading of Ordinance No. 2025-02 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.5 Building Types, Section 6.5.003 BUILDING STANDARDS PER PLACE TYPE A. Lot Occupation as attached in Exhibit A; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting and move to include on the January 28, 2025 Consent Agenda for the second reading.**

Submitted by: Kennedy Higgins, Senior Planner, Development Services

Mayor Pro-Tempore Kirkland opened the Public Hearing at 9:31 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11C.

Public Hearing: Pablo Serna.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:34 p.m. for the Bastrop Building Block (B3) Code Amendment listed in Item 11C.

**MOTION:** Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-02 Texas amending the Code of Ordinances, related to Chapter 14, The Bastrop Building Block (B3) Code, Article 6.5 Building Types, Section 6.5.003 BUILDING STANDARDS PER PLACE TYPE A. Lot Occupation as presented and move to include on the January 28, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

11E. **Discussion and possible action on applications received for the Bastrop County Advisory Board of Health.**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**MOTION:** Council Member Plunkett moved to postponed Item 11E to a future called Special City Council Meeting due to time constraint. Council Member Lee seconded the motion. Motion carried unanimously.

**MOTION:** Council Member Plunkett moved to suspend the rules of procedure for the remainder of this meeting by using a voice vote instead of a roll call vote for the interest of time. Council Member Meyer seconded the motion. Motion carried unanimously.

11F. **Consider and act to approve the first reading of Ordinance No. 2025-01 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05 Titled "Speed Limits," amending section 12.05.006 titled "SH 21 Frontage Road speed limits." zoning for traffic and rate of speed therein, on SH 21 Frontage Road in the city limits of the City of Bastrop; defining speeding and fixing a penalty therefore; declaring what may be a sufficient complaint in prosecutions hereunder; repealing all prior ordinances that are in conflict herewith; and providing for findings of fact, enactment, codification, effective date, repealer severability, proper notice and meeting as shown in Exhibit A, and move to include on the January 28th Consent Agenda for second reading.**

Submitted by: Kennedy Higgins, Senior Planner, Development Services

**PASSED:** The updated information was not available for presentation.

11G. **POSTPONED 12/10/2024: Conduct a public hearing, consider and act on the first reading of Ordinance No. 2024-44, of the City of Bastrop, Texas, approving the zoning change for 10.56 +/- acres out of Nancy Blakey Survey Abstract 98, located west of FM 969, within the City of Bastrop from P2 Rural to P5 Core as shown in Attachment 2; providing for findings of fact; providing**

**for repealer; providing for severability; providing for enforcement; providing for proper notice and meeting; and establishing an effective date; and move to include on January 28, 2024, Consent Agenda for second reading.**

Submitted by: Kennedy Higgins, Senior Planner

Mayor Pro-Tempore Kirkland opened the Public Hearing at 9:50 p.m. for the Zoning Change listed in Item 11G.

Public Hearing: No citizen comments submitted.

Mayor Pro-Tempore Kirkland closed the Public Hearing at 9:50 p.m. for the Zoning Change listed in Item 11G.

**MOTION:** Council Member Plunkett moved to approve the first reading of Ordinance No. 2024-44 approving the zoning change for 10.56 +/- acres out of Nancy Blakey Survey Abstract 98, located west of FM 969, within the City of Bastrop from P2 Rural to P5 Core as presented and move to include on the January 28, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

11H. **Consider and act to approve the first reading of Ordinance No. 2025-05, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and move to include on the consent agenda of the January 28, 2025, City Council agenda for a second reading.**

Submitted by: Edi McIlwain, Chief Financial Officer

**MOTION:** Council Member Plunkett moved to approve the first reading of Ordinance No. 2025-05 amending the budget for Fiscal Year 2025 as presented and move to include on the January 28, 2025 Consent Agenda for the second reading. Council Member Meyer seconded the motion. Motion carried unanimously.

11I. **Consider and act on the following speaking requests for Mayor Lyle Nelson:**  
**1. January 20, 2025 - Bastrop County Martin Luther King Jr., Walk and Program**  
**2. January 21, 2025 - Bastrop ISD School Board meeting to read a proclamation recognizing the school board members**

**PASSED:** Mayor Lyle Nelson resigned on January 14, 2025 therefore, this Item is not relevant and does not need to be considered.

11J. **Consider and act on Resolution No. R-2025-08, Appointing Karen Kincaid Brady, Executive Director of the Bastrop Museum and Visitor's Center to Place 7 of the Cultural Arts Commission for a Three-Year Term beginning**

**January 2025 and Ending in September 2028; Receiving Confirmation by the City Council of the Appointment; And Providing for an Effective Date.**

Submitted by: Mayor Lyle Nelson

**MOTION:** Council Member Meyer moved to approve Resolution No. R-2025-08 appointing Karen Kincaid Brady, Executive Director of the Bastrop Museum and Visitor's Center to Place 7 of the Cultural Arts Commission. Council Member Lee seconded the motion. Motion carried unanimously.

11K **Consider and act on Resolution No. R-2025-05, approving a Public Improvement Plan Agreement with PRC 01 Bastrop LLC for Sendero, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and providing for findings of fact; repealer; severability; effective date; proper notice and meeting.**

Submitted by: Kennedy Higgins, Senior Planner, Development Services Department

**MOTION:** Council Member Plunkett moved to approve Resolution No. R-2025-05 and a Public Improvement Plan Agreement with PRC 01 Bastrop LLC for Sendero. Council Member Meyer seconded the motion. Motion carried unanimously.

11L. **Consider and act on Resolution No. R-2025-10 in Support of Employee Kennedy Higgins Omitted from Resolution R-2024-179 Adopted on December 10, 2024 and Named in the Lee Dossier as Submitted by Council Member Cheryl Lee; Directing this Document with a Certified Copy is Delivered to Employee; Directing that this document be provided to the Human Resources Director for inclusion in this Employee's Personnel File; Providing for a Repealing Clause; And Establishing an Effective Date.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

**MOTION:** Council Member Lee moved to approve Resolution No. R-2025-10 and a Letter of Support of Employee Kennedy Higgins omitted from Resolution No. R-2024-179 and named in Lee Dossier submitted by Council Member Cheryl Lee. Council Member Plunkett seconded the motion. Motion carried unanimously.

11M. **Consider and act on Resolution No. R-2025-13, Ordering a Special Election to be held on Saturday, May 3, 2025 for the Recall of Mayor Lyle Nelson according to the Bastrop Home Rule Charter; Designating Polling Places within the City; Establishing other Procedures for the Conduct of the Special Election, Including Providing that the Election is to be held as a Joint Election in Conjunction with Bastrop County; Providing a Severability Clause; and Providing an Effective Date.**

Submitted by: Irma G. Parker, City Secretary, TRMC, CMC

*[Editor's Note: Mayor Pro-Tempore Kirkland moved Item 11M to Executive Session to seek advice from legal. No action was taken.]*

**12. ADJOURNMENT**

Upon receiving a motion duly made and seconded to adjourn, the December 10<sup>th</sup> Regular Meeting was adjourned at 9:59 p.m.

**CITY OF BASTROP, TEXAS**

\_\_\_\_\_  
John Kirkland, Mayor Pro-Tempore

**ATTEST:**

\_\_\_\_\_  
City Secretary