



STAFF REPORT

MEETING DATE: February 25, 2025

TITLE:

Consider and act on the first reading of Ordinance No. 2025-06 amending Chapter 15, Article 15.01 “Cemeteries” of the Bastrop Code of Ordinances; and Appendix A “Fee Schedule,” Article A15.01 “Fairview Cemetery” to reflect an increase in fees for the purchase of cemetery plots, burial open/close fees, and establishing a price for columbarium niches; and move to include on the March 11, 2025, consent agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Submitted by: Laura Allen, Assistant Finance Director

BACKGROUND/HISTORY:

The City of Bastrop, Texas, is a Home-Rule municipal corporation with the authority granted by the State of Texas to control, manage, and oversee the operation of its municipal cemetery, locally known as Fairview Cemetery.

The Fairview Cemetery Advisory Board is the advisory body appointed by the Mayor, and confirmed by City Council, to make recommendations to the City Council concerning policies, rules, regulations and matters related to the proper operations of the Fairview Cemetery, for the benefit of the Bastrop community.

The Fairview Cemetery Advisory Board met on December 3, 2024, and January 15, 2025, to evaluate and consider whether to recommend that City Council amend the Cemetery Ordinance to reflect an increase in the fees for the purchase of cemetery plots, burial open/close fees and establish fees for the Columbarium unit in the cemetery for both residents and non-residents.

After careful evaluation of information related to the proper operation of Fairview Cemetery and the City’s costs for operating and maintain same, the Cemetery Advisory Board determined that an increase in fees for cemetery plot sales, burial open/close fees, and sales pricing for niches in the columbarium unit should be recommended to City Council, for both residents and non-residents.

The proposed changes are:

Cost of one (1) plot – Resident of the City of Bastrop	\$1,500 \$2,500
Cost of one (1) plot – Non-Resident of the City of Bastrop	\$3,500 \$5,000
Cost of one (1) columbarium niche – Resident of the City of Bastrop	\$1,750
Cost of one (1) columbarium niche – Non-Resident of the City of Bastrop	\$2,000
Double depth burial	\$1,820

RECOMMENDATION:

Laura Allen, Assistant Finance Director, recommends approving the first reading of Ordinance No. 2025-06 amending Chapter 15, Article 15.01 "Cemeteries" of the Bastrop Code of Ordinances; and Appendix A "Fee Schedule," Article A15.01 "Fairview Cemetery" to reflect an increase in fees for the purchase of cemetery plots and establishing a price for columbarium niches; and move to include on the March 11, 2025, consent agenda for a second reading.

ATTACHMENTS:

1. Ordinance No. 2025-06
2. Revised Fee Schedule