



STAFF REPORT

MEETING DATE: February 25, 2025

TITLE:

City Manager's Report

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

UPDATES:

1. Election Update:
 - a. Since the filing of places for the Council seat, some questions have arisen as to Council Member Lee's ability to remain on council, i.e., having resigned her seat to run in a different place on the ballot. This item attempts to give clarity to that question. In response to this question, Yes, Councilmember Lee has technically resigned her position on Place 1, but her term does not end until the new election. Because she is not running in her seat, her resignation becomes effective upon the swearing in of the successful candidate running for Place 1.

Section 3.02 (d) Number, Selection, and Terms of Office of the City Charter states,

(d) Resignation of Sitting Council Member Required Prior to Council Member Seeking Position of Mayor and/or Prior to Mayor Seeking Regular Council Place. In addition to any Texas Constitutional or State statutory requirement that an incumbent Council Member resign to run for a public office other than that held, any currently serving Council Member, which pursuant to the Charter includes the Mayor, shall be required to resign his/her Council place and/or position at the time such Council Member announces his/her candidacy for another place or position on the Council, as follows:

1. The resignation of an incumbent Council Member shall be effective immediately upon announcing candidacy for another place or position on the Council, provided however, that the announcing, (i.e., resigning) incumbent Council Member shall continue to serve in his/her then held Council place or position until either the resigned Council place or position is filled by election, or the incumbent candidate is elected and qualified to fill the newly sought Council place or position

As of the closing date, 2 persons submitted for Place 1, Perry Lowe and Cecilia Serna. For Place 5, the incumbent Mayor Pro Tem John Kirkland has filed, as has Council Member Cheryl Lee.

As of the posting of this agenda, only 1 candidate has filed for Mayor. Willie De La Rosa has filed.

2. Vacant Position Update
 - a. Finance Director. Interviews held. Offer extended, potential start date, Mid March
 - b. Director of Engineering – Position filled
 - c. City Secretary – Remains vacant
 - d. Senior Planner – Interviews scheduled

3. Update on Rideshareing Program

- a. See attached

4. Galvanized Lead Pipe Notices

The Lead Service Line Inventory of every service line in your distribution system, including both the utility and customer owned service line. Each must be categorized as either lead, non-lead, galvanized requiring replacement, or lead status unknown. The required system must comply by October 16,2024.

After completing the Lead Service Line Inventory, we found that our system had Zero (0) Lead services, but did fine 128 customer service lines (from the water meter to the house) had galvanized service that require to be replaced, and 54 city service lines (from the city's water main to the water meter) to be galvanized services that we will replaced. There is a ten year deadline for replacement of the services line. We have replaced 12 of the 54 city services since October of 2024 and plan to have this project completed in two years.

Galvanized pipes are iron or steel with a zinc coating to prevent rust and corrosion, but they can still contribute to lead in drinking water by capturing lead particles released from upstream sources.

The residents were provided with bill inserts, and because EPA rules may change from presidential administration to the next, we opted to allow residents an opportunity to plan for the changes needed, but an intermediate stop gap was to provide residents with filters that can be put in place to remove lead particles. **See the attached document for more information.**

ATTACHMENTS:

1. City of Bastrop Charter – Elections
2. Update on Rideshare Programs
3. Galvanized Pipe Notices