

**Bastrop Economic Development Corporation  
Board of Directors – Meeting Minutes**

February 24, 2025

**bastrop**

**EDC**



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The Bastrop Economic Development Corporation (BEDC) met on Monday, February 24, 2025, at 5:00 p.m. for a Regular Board Meeting at Bastrop City Hall, 1311 Chestnut Street. Board members present: Ron Spencer, Frank Urbanek, Cheryl Lee, John Kirkland, Chris McCool, and T.J. Finn. Board member Gary Blake was absent. Staff members present: Angela Ryan and Dori Kelley. BEDC attorney Charles Zech was also in attendance.

**1. CALL TO ORDER** – Board Chair Spencer called the meeting to order at 5:01 p.m.

**2. PUBLIC COMMENT(S)**

Speaker(s)

Becki Womble  
Bastrop Chamber of Commerce  
927 Main Street  
Bastrop, TX 78602

**3. EXECUTIVE SESSION**

3.A. At 5:04 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

- (1) Section 551.071 Consultation with attorney - Project Fiesta (aka Coltzin, LLC)
- (2) Section 551.071 Consultation with attorney - Bearded Bakery loan from the Revolving Loan Fund
- (3) Section 551.087 Deliberation regarding economic development negotiations and Section 551.072 Deliberation regarding real property - LS Electric

3.B. At 5:31 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. No action was taken.

**4. DIRECTOR'S REPORT**

4.A. Lights, Camera, Bastrop

4.B. BEDC Policies and Procedures

NOTE: The Director's Report was not discussed at the meeting due to the absence of Interim Director Sylvia Carrillo.

## 5. PRESENTATIONS

- 5.A. Receive presentation from Community Action, Inc. of Central Texas regarding training programs. Jacqueline Banks gave a presentation about the training the organization offers. Community Action graduate Sara Allen and Adult Education Director Dr. Mary Helen Martinez also spoke.
- 5.B. Receive quarterly retail update provided by The Retail Coach and Hdl Companies. Ms. Kelley went over the retail reports with the Board.

## 6. REGULAR BUSINESS

- 6.A. Approval of meeting minutes from the Joint Meeting with City Council and the Regular Board Meeting on January 27, 2025. Ms. Lee made the motion to approve the meeting minutes as submitted, Ms. Finn seconded, and the motion passed.
  - 6.B. Receive monthly financial report for January 2025. Assistant Finance Director Laura Allen presented the January 2025 financial report to the Board.
  - 6.C. Consider and act on Resolution R-2025-0004 of the Bastrop Economic Development Corporation approving a Professional Services Agreement with Community Action Inc. of Central Texas. Mr. Kirkland made the motion to approve the resolution, Ms. Finn seconded, and the motion passed.
  - 6.D. Consider and act on approval of an edited City Council Policy regarding the Bastrop Economic Development Corporation. Mr. Kirkland made the motion to send the updated policy to City Council for approval, Ms. Finn seconded, and the motion passed.
7. **ADJOURNMENT** – Ms. Lee made the motion to adjourn the meeting and Mr. Kirkland seconded. The meeting was adjourned at 6:14 p.m.

APPROVED: \_\_\_\_\_  
Ron Spencer, Board Chair

ATTEST: \_\_\_\_\_  
Angela Ryan, Operations Manager