



STAFF REPORT

MEETING DATE: March 28, 2023

TITLE:

Consider action to approve Resolution No. R-2023-51 of the City Council of the City of Bastrop, Texas, approving an additional professional services contract with Carollo Engineers, Inc. to continue to provide the services of project management, construction management and inspection for capital and non-capital improvement projects in the amount of four hundred thousand seven hundred fifty dollars (\$400,750) for approximately 12 months; attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management

BACKGROUND/HISTORY:

The City of Bastrop hired Carollo Engineers in July of 2021 to assist the City by providing construction management and inspection services to capital improvement projects. A renewal contract was also authorized by council and executed in December 2021 to provide the same services. This contract is now up for extension.

Various capital improvement projects have started since then, and are still in progress/active, and more will start between FY23 and FY24. Timely and quality review of the project documents during design and construction will reduce long term costs. In addition, quality project management, construction management and inspection will ensure projects are constructed according to plans and specifications.

Traditionally, the City's consulting design engineer serves as the Owner's representative in different capacities, to include construction management and inspection services.

By outsourcing this oversight role, the Engineering and Capital Project Management Department can be scalable, and has the ability to act quickly, when needed. The City will only pay for services when we need them. In addition, funding for this role will be covered by specific capital improvement projects, to include, the Wastewater Treatment Plant #3 Phase I (in construction); Wastewater Treatment Plant #3 Phase II (study in progress), Westside Collection System Phase II (in construction); Transfer Lift Station and Force Main (in design), Wastewater Master Plan (study will start soon), Agnes Street Extension (in design); Blakey Lane Extension (will start soon), South Street to Lovers Lane Improvements (will start soon), Riverwood Water Main Replacement Phase II (City is applying for a grant), and Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities (in construction).

In the past, an in-house construction manager provided oversight on those construction management and inspection activities.

The attached renewal contract also provides a list of tasks for the Project Manager, Construction Manager/Inspector including assisting with civil engineering, plan review, project management, construction management and inspection.

FISCAL IMPACT:

FY23 Annual Budget:

- Wastewater Treatment Plant #3 Phase I: funded by Certificate of Obligations, Series 2021
- Wastewater Treatment Plant #3 Phase II: funded CO Series 2023
- Westside Collection System Phase II: funded by Certificate of Obligations, Series 2021
- Transfer Lift Station and Force Main: funded by Certificate of Obligations, Series 2021
- Wastewater Master Plan: funded by Water/Wastewater CIP Fund
- Agnes Street Extension: funded by BEDC
- Blakey Lane Extension: funded by BEDC
- South Street to Lovers Lane Improvements: funded by BEDC
- Riverwood Water Main Replacement Phase II: will be funded in FY24, if grant is awarded
- Simsboro Aquifer Water Treatment Plant: funded by Certificate of Obligations (CO), Series 2021, CO Bond Series 2022A, and CO Bond Series 2023
- Additional Services: funded by Engineering and Capital Project Management Department's budget for professional services, or by appropriate project (not identified at the time of this Contract)

RECOMMENDATION:

Consider action to approve Resolution No. R-2023-51 of the City Council of the City of Bastrop, Texas, approving an additional professional services contract with Carollo Engineers, Inc. to continue to provide the services of project management, construction management and inspection for capital and non-capital improvement projects in the amount of four hundred thousand seven hundred fifty dollars (\$400,750) for approximately 12 months; attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Exhibit A: Resolution No. R-2023-51
- Exhibit B: Professional Services Contract between City and Carollo (renewal contract)