

TO: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
Curtis Hancock, Director of Public Works  
From: James B. Wilson, Water & Wastewater Superintendent  
Date: December 11, 2023  
Subject: Ratification of Emergency Procurement for Well I Replacement



=====

Mrs. Carrillo,

On the morning of November 23, 2023, I received a call from the City's Chief Water Plant Operator stating Well I stopped producing water. Well I is one of only 2 wells which are responsible for providing drinking water to City customers West of the Colorado River.

A local vendor was called in to diagnose the issue and determined the pump motor had reached catastrophic failure. The same vendor was not able to complete any additional work, as they lacked the equipment and expertise to remove the well pump and motor assembly.

A call was then placed to Weisinger Inc., who had previously performed similar emergency well services for the City. Weisinger's Sales Representative stated he could not provide any pricing as all vendors and office staff were out of the office until the following week, but the costs would be escalated due to the work being performed over the Thanksgiving holiday. Understanding the importance of Well I to provide drinking water to this large area of town, and knowing Weisinger has an active BuyBoard contract for this work, I authorized the mobilization of their crew to return the well to service as soon as possible.

For the reasons stated above, I am requesting an emergency procurement of funds outside of the City's norms and procedures to preserve public and environmental health, in the amount of \$118,886.00 payable to Weisinger Incorporated. To prevent the exhaustion of the City's operating budget, I further request the funds for this procurement be utilized from the \$150,000.00 earmarked for the Tahitian Village Manhole Rehabilitation Phase II project for Fiscal Year '24 (Water/Wastewater Capital Improvement Fund).

Best,

# PURCHASING SUMMARY DOCUMENT

City of Bastrop  
(Purchases over \$3,000 in total)

REASONS FOR PURCHASE/ADDITIONAL PURCHASE INFORMATION
--

PARTS AND LABOR TO PULL, REPLACE PUMP AND MOTOR AT WELL I
---

### Purchase Recommendation:

Recommended Vendor: WEISINGER INCORPORATED			
Goods or Services to be Purchased: MOTOR, PUMP AND TROUBLESHOOTING/SERVICE			
Description	QTY	Unit Cost	TOTAL COST
LABOR - REMOVAL & INSPECTION	1.00	\$32,425.00	\$32,425.00
DELIVERY OF EQUIPMENT	1.00	\$5,200.00	\$5,200.00
PUMP, MOTOR, POWER CABLE, VALVE, NIPPLE, FITTINGS, AIRLINE	1.00	\$43,886.00	\$43,886.00
ON-SITE MOBILIZATION EQUIPMENT	1.00	\$4,950.00	\$4,950.00
PUMPING EQUIPMENT RE-INSTALLATION - HOLIDAY	1.00	\$32,425.00	\$32,425.00
TOTAL			\$118,886.00

If the lowest Bid was not selected please give explanation here: *(CM Approval Required)*

--


Is this purchase with:


- COOPERATIVE CONTRACT                      COOP NAME: BUY BOARD# 672-22  
(if using Coop. contract you must attach proof from vendor that purchase was made through Coop)
- SOLE SOURCE – Attachments required (refer to Purchasing Policy for details)  
(CM approval required)
- EMERGENCY PURCHASE – Attach memo stating why the purchase is an emergency  
(CM approval required)
- CONTRACTED SERVICE *(Finance must have a copy of the contract on file)*
- PROFESSIONAL SERVICE (those allowable under Gov't Code CH 2254)
- QUOTES (required if none of the above apply)

	COMPANY NAME	HUB*	COST
1.			\$
2.			\$
3.			\$

\*Historically underutilized Business (HUB)-Two quotes must be from HUB's if available and if over \$3,000

Budgeted in GL # 250 - 51 - 00 - 6000 &/or # \_\_\_\_\_

Requested by:                       Date: 12/12/2023

Approved by:                       Date: 12/12/23  
*(Dept. Director)*

Approved by: \_\_\_\_\_                      Date: \_\_\_\_\_  
*(CFO)*

Approved by: \_\_\_\_\_                      Date: \_\_\_\_\_  
*(City Manager)*



# Invoice

P.O. Box 909  
Willis, Tx 77378

Date	Invoice #
11 28 2023	34397

Bill To
City of Bastrop Attention: Accounts Payable 300 Water St. Bastrop, TX 78602

Ship To
Water Well No. 1 Bob Bryant

P.O. No.	Terms
	Due on receipt

Quantity	Description	Rate	Amount
	<b>Scope &amp; Supply</b>		
1	- Remove the pumping equipment from the well under emergency removal procedures during the Thanksgiving holiday and perform in field inspection of the column pipe and check valve(s)	32,425.00	32,425.00
1	- Hot shot to deliver pumping equipment.	5,200.00	5,200.00
1	- 400 GPM @ 200' TDH submersible pump	13,805.00	13,805.00
1	- New 40 HP, 6", 3 60 460 volt, 3600 rpm submersible motor	15,496.00	15,496.00
1	- New #4 3c with ground flat jacked power cable, as needed	10,052.00	10,052.00
1	- New 5" check valve	983.00	983.00
1	- New lift nipple.	290.00	290.00
1	- Misc fittings.	2,500.00	2,500.00
1	- New 1/2" stainless steel airline, as needed	760.00	760.00
1	- Mobilize equipment on-site.	4,950.00	4,950.00
1	- Re-install pumping equipment under emergency installation over the Thanksgiving holiday	32,425.00	32,425.00

ACCT #:  
 APPROVAL: *www*  
**DEC 11 2023**  
 P.O. #  
 VENDOR# *45212*

<b>Subtotal</b>	\$118,886.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$118,886.00

Phone #	Fax #	E-mail	Web Site
(936)756-7721	(936)756-7723	info@weisingerinc.com	www.weisingerinc.com



April 21, 2023

Sent via email to: [rhagen@weisingerinc.com](mailto:rhagen@weisingerinc.com)

Randy Hagen  
Weisinger Incorporated  
P.O. Box 909  
Willis TX 77378

Re: Water and Wastewater Pumps and Motors  
BuyBoard Contract 672-22

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Water and Wastewater Pumps and Motors, Contract 672-22 effective 7/1/2022 through June 30, 2023, with two possible one-year renewals. At this time the BuyBoard is renewing your contract through June 30, 2024.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com) prior to the start of the renewal term.

**Reminder:** Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal.

If you have questions or comments concerning this renewal, please contact me as soon as possible at [contractadmin@buyboard.com](mailto:contractadmin@buyboard.com). We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

*Jim Tulberg*

Jim Tulberg  
Vendor Contract Administrator

1<sup>st</sup> renewal v.02 13 2020