

HISTORIC LANDMARK COMMISSION MEETING

September 20, 2023

Meeting Minutes

The City of Bastrop Historic Landmark Commission met Wednesday, September 20, 2023, at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

The Chair called the meeting to order at 6:03 PM

Commissioners:

Blake Kaiser, Chair	Present
Sharah Johnson, Vice-Chair	Present
Susan Long	Present - Arrived at 6:21 pm
Janean Whitten	Present
Cheryl Long	Present
Pete Parsons	Absent

City Council Liaison:

Cynthia Meyer	Present
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Staff:

Kennedy Higgins	Present
Melissa Gustafson	Present

1A. Introduction of new board member

Lisa Laky was unable to attend, however, Kennedy Higgins shared with the Commissioners her name and that she would be at the next HLC Commission Meeting.

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve meeting minutes from the August 23, 2023, Historic Landmark Commission Regular Meeting.

Janean Whitten made a motion to approve the August 23, 2023, Historic Landmark Commission Regular Meeting Minutes. Cheryl Long seconded the motion. The motion passed unanimously.

- 3B. Consider action on a Certificate of Appropriateness for a sign, with the condition that the letter size meet the B³ Code requirements, on a commercial building within the

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Bastrop Commercial National Register of Historic District, located at 909 Main Street, being .05 acres out of Building Block 4, West of Water Street within the City Limits of Bastrop.

Kennedy Higgins, the Planner presented a Certificate of Appropriateness for a sign, with the condition that the letter size meet the B³ Code requirements, on a commercial building within the Bastrop Commercial National Register of Historic District, located at 909 Main Street, being .05 acres out of Building Block 4, West of Water Street within the City Limits of Bastrop to the Commissioners.

Sharah Johnson made a motion to approve the Certificate of Appropriateness for the sign, with the condition that the letter size met the B³ Code requirements. Cheryl Long seconded the motion. The motion passed unanimously.

- 3C. Consider action on a Certificate of Appropriateness for the exterior alterations to the rear of a commercial building, with the condition that the fire lane encroachment is settled before work is to begin, within the Bastrop Commercial National Register of Historic District, located at 922 Main Street, being .07 acres out of Building Block 9, West of Water Street within the City Limits of Bastrop.

Kennedy Higgins, the Planner, presented a Certificate of Appropriateness for the exterior alterations to the rear of a commercial building, with the condition that the fire lane encroachment is settled before work is to begin, within the Bastrop Commercial National Register of Historic District, located at 922 Main Street, being .07 acres out of Building Block 9, West of Water Street within the City Limits of Bastrop to the Commissioners.

Sharah Johnson made a motion to approve the Certificate of Appropriateness for the exterior alterations with the condition that the fire lane encroachment is settled before work is to begin. Janean Whitten seconded the motion. The motion passed unanimously.

4. UPDATES

- 4A. Items or topics requested by Historic Landmark Commission for future agendas.

The Commissioners requested that staff look up the time frame for HLC required action for projects.

Staff provided an update on the bookstore sign as requested at the previous HLC meeting.

- 4B. Picture of the Board for the Board and Commission Banquet.

Kennedy Higgins informed the Commissioners that Staff needed a group picture for the Board and Commission Banquet.

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4C. Attendance is required for new and existing members. It will be held in the Council Chambers on September 25, 2023, at 6:00 PM

Kennedy Higgins informed the Commissioners of the Board Orientation that is being held on September 25, 2023, at 6:00 p.m.

5. ADJOURNMENT

The meeting was adjourned at 6:29 pm.

Commission Chair

Commission Vice-Chair