

CITY MANAGER'S DIRECTIVE

To: Bastrop Planning and Zoning, Bastrop Historic Landmark Commission, and Bastrop Development Services Department

From: Sylvia Carrillo, City Manager, ICMA-CM, CPM

Date: March 28, 2023

RE: Temporary Suspension of Building Materials requirements as condition of approving Certificates of Appropriateness in the Iredell District

In accordance with Bastrop's Home Rule Charter, Section 4.04, as the chief administrative officer of the City I am responsible for the proper administration of all affairs of the City, including directing and supervising the administration of all departments, offices and agencies of the City. It is my duty under the Charter to see that the laws of the City are faithfully executed.

In accordance with my authority under the Charter, I hereby ***temporarily suspend*** the requirement that applications for Certificates of Appropriateness for historic projects in the Iredell District comply with building materials specifications in the Authentic Bastrop Pattern Book (as adopted under the *Building Bastrop Block Code – B3*).

In considering an application for a COA under B3, the Historic Landmark Commission is to be guided by any locally adopted design Standards, Section 9.3.006(a), p. 249. For building materials, architecture standards, architectural details, massing for a variety of building types, see the Pattern Book. B3, Section 9.3.006(a)(8), p. 250. The *Authentic Bastrop Pattern Book* (Pattern Book) is a supplemental set of Standards, information, and inspiration supporting this Code. Architecture, urban design, and landscape design are housed within its contents. B3, Section 10.1.002, p. 239. The Pattern Book states that it is, "mandatory in the Iredell District,..." p. 2. The Pattern Book specifies certain building materials, which vary depending on the project.

This directive is issued upon the recommendation of the City Attorney, who has evaluated the City's ability to require specific building materials in this area and concluded that certain necessary procedural steps may have been omitted. State and federal laws establish standards for designating historic areas and for mandating or restricting building materials beyond what is allowed in international codes.

While this matter is under review, the City shall not base its approval of applications CoAs on compliance with the proposed building materials conforming to the Pattern Book. This directive shall remain in effect until I withdraw it or receive policy guidance from the Bastrop City Council.