



STAFF REPORT

MEETING DATE: August 22, 2023

TITLE:

Consider action to approve Resolution No. R-2023-119 of the City Council of the City of Bastrop, Texas, awarding a contract, attached as Exhibit A, for the installation of holiday lighting to Décor IQ in the amount of One Hundred Seventy-Six Thousand One Hundred Seventy-Five and 00/100 Dollars (\$176,175.00); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

This item is identified in the Work Plan as UE#7 (Unique Environment), which is “Improve Christmas Lighting at Fisherman’s Park & Downtown.” City Council and the Executive Team have put a great deal of effort into developing an Organizational Work Plan that addresses nine focus areas that are identified as drivers to successfully fulfill the City’s Mission & Vision. 2017 was the first year to improve the holiday lighting and we received a great deal of positive feedback. This year’s proposal includes lighting downtown, as well as in Fisherman’s Park, at a cost of \$176,175.00, and by removing items that were not popular - Gingerbread girl & boy photo op., Santa Holiday House, Gingerbread Man, Candy Canes, and Snowflakes around town. We will replace with Logo Photo Frame, Walk-through Shooting Arch (3), Walk though Ornament, 12 Days of Christmas, and a Light up Santa Sleigh.

POLICY EXPLANATION:

A Request-for-Proposal (RFP) was developed to provide holiday lighting for Fisherman’s Park and Main Street. Décor IQ provided per unit pricing detail, which is attached as Exhibit A to the Resolution. Funding of \$176,175.00 is provided in the FY 2023 Budget for Christmas Lights. This project will not exceed the budgeted amount.

FUNDING SOURCE:

These funds are budgeted for FY23.

RECOMMENDATION:

Consider action to approve Resolution No. R-2023-119 of the City Council of the City of Bastrop, Texas, awarding a contract, attached as Exhibit A, for the installation of holiday lighting to Décor IQ in the amount of One Hundred Seventy Six Thousand One Hundred Seventy-Five and 00/100 Dollars (\$176,175.00); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution
- Holiday Lighting Request for Proposal
- 2023 Fishermans Park Decor
- 2022 Cost
- Draft Contract with Décor IQ

