

FEBRUARY 27, 2024

The Bastrop City Council met in a regular meeting on Tuesday, February 27, 2024, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Crouch, and Plunkett. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Nelson called the meeting to order at 6:30 p.m. with a quorum present.

PLEDGE OF ALLEGIANCE

Santiago Flores and Mason Hernandez, Bastrop Intermediate School led the pledges.

INVOCATION

Ketrich Steger, Police Chaplain, gave the invocation.

PRESENTATIONS

- 4A. Mayor's Report
- 4B. Council Members' Report
- 4C. City Manager's Report

WORK SESSIONS/BRIEFINGS - NONE

STAFF AND BOARD REPORTS

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending December 31, 2023.
Submitted by: Edi McIlwain, Chief Financial Officer
Presentation was made by Edi McIlwain, Chief Financial Officer.

CITIZEN COMMENTS

SPEAKER(S)

Pamela (Pam) Vear
402 Oak St.
Bastrop, TX 78602
512-988-0038

CONSENT AGENDA

A motion was made by Council Member Lee to approve Items 8A, 8B, 8C, 8D, and 8E. as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 8A. Consider action to approve City Council minutes from the February 7, 2024, Special meeting; February 13, 2024, Regular meeting; and February 19, 2024, Special meeting.
Submitted by: Ann Franklin, City Secretary

- 8B. Consider action to approve the second reading of Ordinance No. 2024-06 to adopt the 2024 Schedule of Uniform Submittal Dates for Site Development Plans, Zoning Concept Schemes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A.
Submitted by: Kennedy Higgins, Senior Planner, Development Services Department
- 8C. Consider Action to approve the second reading of Ordinance No. 2024-04 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05 Titled "Speed Limits," adding Section 12.05.011 titled "FM 969 speed limits." Zoning for traffic and rate of speed therein, on FM 969 in the city limits of the City of Bastrop; defining speeding and fixing a penalty therefore; declaring what may be a sufficient complaint in prosecutions hereunder; repealing all prior ordinances that are in conflict herewith; and providing for findings of fact, enactment, codification, effective date, repealer, severability, proper notice and meeting as shown in Exhibit A.
Submitted by: Kennedy Higgins, Senior Planner, Development Services Department
- 8D. Consider action to approve Resolution No. R-2024-23 regarding a petition filed by Ventana Hills, Ltd., Back Lake Investment, Inc., and Bird Island Investments, Ltd. to remove approximately 738.229 acres of land, as described in the petition, from the City of Bastrop's extraterritorial jurisdiction pursuant to Local Government Code Chapter 42.
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager
- 8E. Consider action to approve the second reading of Ordinance No. 2024-03 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances, Chapter 13, Article 13.04 On-site Sewage Facilities and amending the B3 Technical Manual, Chapter 3, Article 3.2 Infrastructure Requirements to align with the state requirements for septic systems on one-half acre lots; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting as shown.
Submitted by: Andres Rosales, Interim Assistant City Manager

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider action to approve the first reading of Ordinance No. 2024-05 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2024 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date, and move to include on the March 12, 2024, City Council consent agenda for a second reading.
Submitted by: Laura Allen, Assistant Finance Director
This item was postponed to the March 12, 2024, agenda.

- 9B. Consider action to approve Parks Board name change.
Submitted by: Terry Moore, Parks & Recreation Director
Presentation was made by Andres Rosales, Interim Assistant City Manager.

A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. 2024-03 and include on the March 12, 2024, consent agenda, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.

- 9C. Consider and act on an application from SRE Promotions, LLC for an event known as Corvette Invasion for \$20,000 for a grant from the Hotel Occupancy Tax Fund to fund a corvette car show.
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager
Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager

A motion was made by Mayor Pro Tem Kirkland to approve an application from SRE Promotions, LLC for an event known as Corvette Invasion for \$18,700 for a grant from the Hotel Occupancy Tax Fund to fund a corvette show, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 9D. Consider action authorizing the City Manager to issue a Request for Qualifications for engineering and surveying services for infrastructure projects including (but not limited to) the American Rescue Plan grant and Community Development Block Grants.
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager
Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.

A motion was made by Council Member Plunkett to approve Resolution No. R-2024-27 authorizing the City Manager to issue a request for qualifications for engineering and surveying services for infrastructure projects including (but not limited to) the American Rescue Plan grant and Community Development Block Grants, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.

EXECUTIVE SESSION

The City Council met at 7:29 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding regulatory, franchise and contractual issues involving ambulance services.

Mayor Nelson recessed the Executive Session at 8:33 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

No action taken.

Adjourned at 8:35 p.m. without objection.

APPROVED:

ATTEST:

Mayor Lyle Nelson

City Secretary Ann Franklin

The Minutes were approved on March 12, 2024, by Council Member **Name**'s motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.