

**OCTOBER 25, 2022**

The Bastrop City Council met in a regular meeting on Tuesday, October 25, 2022, at 5:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch and Kirkland. Officers present were City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Schroeder called the meeting to order at 5:00 p.m. with a quorum present.

**EXECUTIVE SESSION**

**The City Council met at 5:00 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss potential acquisitions of real estate relating to the Agnes Street and Vista Puente Drive right of ways and related infrastructure, and another miscellaneous property.

**Mayor Schroeder recessed the Executive Session at 6:30 p.m.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

No action taken.

**CALL TO ORDER – REGULAR SESSION**

Mayor Schroeder called the Regular Council Meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Noah Tawater and Ashley Villegas, Lost Pines Elementary PALS, led the pledges.

**INVOCATION**

Cliff Sparks, Bastrop Police Chaplain, gave the invocation.

**PRESENTATIONS**

- 7A. Mayor's Report
- 7B. Council Members' Report
- 7C. City Manager's Report
- 7D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing November 4, 2022, as City of Bastrop Arbor Day.  
Submitted by: Ann Franklin, City Secretary  
**Proclamation was read into record by Mayor Connie Schroeder and accepted by Curtis Hancock, Director Public Works Department and Betty Rucker and Kerry Fossler, Parks Board Members.**

**WORK SESSIONS/BRIEFINGS - NONE**

**STAFF AND BOARD REPORTS - NONE**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 12G. Consider action to approve Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas to award a Professional Services contract to Stantec Consulting Services Inc. to provide engineering services for the Park & Recreation Master Plan in an amount not to exceed \$290,000 and authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager

**This item was pulled from the agenda.**

**CITIZEN COMMENTS**

**SPEAKER(S)**

**Gary Moss**

**1706 Wilson St**

**Bastrop, Tx 78602**

**CONSENT AGENDA**

**A motion was made by Council Member Plunkett to approve Items 11B, 11C, 11D, 11E, 11F, and 11G, and as listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Lee, motion was approved on a 5-0 vote.**

- 11B. Consider action to approve Resolution No. R-2022-97 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 3, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11C. Consider action to approve Resolution No. R-2022-96 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1D Section 2, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11D. Consider action to approve Resolution No. R-2022-95 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities for The Colony MUD 1C Section 2 – Rosewood Path Extension, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11E. Consider action to approve Resolution No. R-2022-101 of the City Council of the City of Bastrop, Texas, approving a task order with MWM DesignGroup to provide the services of City Engineer in the amount of One Hundred Nineteen Thousand Six Hundred Dollars (\$119,600.00); attached in Exhibit B; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.  
Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management
- 11F. Consider action to approve Resolution No. R-2022-98 of the City Council of the City of Bastrop, Texas appointing City Manager Sylvia Carrillo to fill the vacancy as the General Assembly Representative to the Capital Area Council of Government (CAPCOG); authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date.  
Submitted by: Ann Franklin, City Secretary
- 11G. Consider action to approve Resolution No. R-2022-104 of the City Council of the City of Bastrop, Texas, approving an agreement for the provision of Main Street Program support between the City of Bastrop and the Bastrop Economic Development Corporation attached as Exhibit A; authorizing the City Manager to execute the agreement; repealing all resolutions in conflict; and providing an effective date.  
Submitted by: Rebecca Gleason, Assistant City Manager

#### DISCUSSION ITEMS

- 11A. Consider action to approve City Council minutes from the August 16, 2022, and August 17, 2022, Budget Workshop; September 26, 2022, Boards and Commission Orientation; October 3, 2022, Special meeting; and October 11, 2022, Regular meeting.  
Submitted by: Ann Franklin, City Secretary  
**A motion was made by Council Member Lee to approve minutes from the August 16, 2022, and August 17, 2022, Budget Workshop; September 26, 2022, Boards and Commission Orientation; October 3, 2022, Special meeting; and October 11, 2022, Regular meeting, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**
- 11H. Consider action to approve Resolution No. 2022-106 amending the Christmas Light Installation Contract with Décor IQ to allow for this Contract to be renewed for an additional three (3) years; authorizing the City Manager to execute all necessary documents with the Contractor; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting.  
Submitted by: Rebecca Gleason, Assistant City Manager

#### **SPEAKER(S)**

**Kevin "Lippy" Mawby  
910 MainSt.  
Bastrop, TX 78602  
512.574.6449**

**A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-106 to extend the contract for one year and direct City Manager to evaluate the cost, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

#### **ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED**

- 12A. Consider action to approve Resolution No. R-2022-90 of the City Council of the City of Bastrop, Texas endorsing the Main Street Crosswalk Mural Project- Phase 1 authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Candice Butts, Main Street Manager

**Presentation was made by Candice Butts, Main Street Manager.**

**A motion was made by Council Member Kirkland to approve Resolution No. R-2022-90, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 12B. Consider action to approve resolution No. R-2022-99 of the City Council of the City of Bastrop, Texas, authorizing the City Manager to list certain real property owned by the city of Bastrop with a licensed real estate broker; authorizing the city manager to enter into an agreement and execute all necessary documents with the real estate broker; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting.

Submitted by: Trey Job, Assistant City Manager

**Presentation was made by Trey Job, Assistant City Manager.**

**A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-99, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

- 12C. Consider action to approve the first reading of Resolution No. R-2022-105 of the City Council of the City of Bastrop, Texas, approving the expenditure of Bastrop Economic Development Corporation funds for an Infrastructure Project in an amount not to exceed One Million Six Hundred Twenty Thousand Dollars (\$1,620,000.00); repealing all resolutions in conflict; and providing an effective date.

Submitted by: Angela Ryan, BEDC Operations Manager

**Presentation was made by Angela Ryan, BEDC Operations Manager.**

**A motion was made by Council Member Plunkett to approve Resolution No. R-2022-105, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

- 12D. Consider action to approve Resolution No. R-2022-100 of the City Council of the City of Bastrop, Texas approving award of a Standard Contract for Professional Services with Kimley-Horn and Associates, Inc. in the amount of Eighty Thousand Dollars and Zero Cents (\$80,000.00) for the Transportation Impact Fee Study; as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

**Presentation was made by Jennifer C. Bills, Director of Planning & Development and Ben Plett, Kimley-Horn and Associates, Inc.**

**A motion was made by Council Member Kirkland to approve Resolution No. R-2022-100, seconded by Mayor Pro Tem Rogers, motion was approved on a 5-0 vote.**

- 12E. Consider action to approve Resolution No. R-2022-102 of the City Council of the City of Bastrop, Texas, approving the purchase of easement rights for the construction of the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, in the amount of Twenty-Three Thousand, Five Hundred Six Dollars and Forty Cents (\$23,506.40); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management  
**Presentation was made by Trey Job, Assistant City Manager.**

**A motion was made by Council Member Plunkett to approve Resolution No. R-2022-102, seconded by Mayor Pro Tem Rogers, motion was approved on a 4-0 vote. Council Member Lee was off the dais.**

- 12F. Consider action to approve Resolution No. R-2022-103 of the City Council of the City of Bastrop, Texas, approving the purchase of easement rights for the construction of the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project, in the amount of Forty-One Thousand Two Hundred Seventy-Three Dollars and Thirty Cents (\$41,273.30); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management  
**Presentation was made by Trey Job, Assistant City Manager.**

**A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-103, seconded by Council Member Kirkland, motion was approved on a 5-0 vote.**

**Adjourned at 8:19 p.m. without objection.**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Mayor Connie Schroeder

\_\_\_\_\_  
City Secretary Ann Franklin

**The Minutes were approved on November 8, 2022, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.**