



STAFF REPORT

MEETING DATE: June 11, 2024

TITLE:

Consider action to approve Resolution No. R-2024-69 of the City Council of the City of Bastrop, Texas amending a contract for the update to the 2016 Comprehensive Plan to Halff Associates, Inc to increase the contract price by an amount not to exceed Forty Thousand, Two Hundred Eighty Dollars (\$40,280.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

Resolution 2023-66 was approved to provide funding for the start of a comprehensive plan rewrite for an amount of \$118,240.

During this time, staff was working through minor amendments of the B3 Code and put a pause on the comprehensive plan. The time is now to revisit the plan as the code amendments have highlighted several disconnects between the plan and the development code (B3).

The \$118, 240 was funded out of one-time general fund expenditures and is encumbered. The remaining amount of \$40,280 will be funded in the FY 25 budget year from the Development Services Fund where long-range planning occurs.

FISCAL IMPACT:

\$40,280 – FY 2025 Development Services Fund

RECOMMENDATION:

Consider action to approve Resolution No. R-2024-69 of the City Council of the City of Bastrop, Texas amending a contract for the update to the 2016 Comprehensive Plan to Halff Associates, Inc to increase the contract price by an amount not to exceed Forty Thousand, Two Hundred Eighty Dollars (\$40,280.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

1. Scope of Services
2. Halff Labor Cost
3. Prior Resolution
4. Resolution No. R-2024-69