



# STAFF REPORT

**MEETING DATE:** March 25, 2025

**TITLE:**

Consider and act on the second reading of Ordinance No. 2025-31, authorizing the appointment of Caroline A. McClimon, JD, as Presiding Municipal Judge of the City of Bastrop Municipal Court; and appointing said Judge for a 2-year term effective March 11, 2025.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Andres Rosales, Assistant City Manager

**BACKGROUND/HISTORY:**

The City of Bastrop has a Municipal Court of Record governed by Texas Government Code Chapter 30 and the City's local Charter Section 5.02. Chapter 7 of the City Code of Ordinances references the term, required qualifications and process for appointment of the Municipal Judge and Associate Municipal Judge.

The appointment will be a 2-year term as per Section 30.00006 of the Texas Government Code. If approved, the Council will authorize the City Manager to execute a contract for Associate Municipal Judge services between the City of Bastrop and Caroline A. McClimon, JD, as well as all other necessary documents related to this contract (Exhibit A). The agreement terms will be to complete an additional 2-year term, effective March 11, 2025

**FISCAL IMPACT:**

This position is already budgeted in the Fiscal Year 2025 budget. There will be no additional impact to the FY 2025 budget.

**RECOMMENDATION:**

Recommend authorizing the appointment of Caroline A. McClimon, JD, as Presiding Municipal Judge of the City of Bastrop Municipal Court; and appointing said Judge for a 2-year term effective March 11, 2025

**ATTACHMENTS:**

1. Ordinance No. 2025-31
2. Exhibit A - Employment Agreement – Caroline A. McClimon, JD