



STAFF REPORT

MEETING DATE: March 25, 2025

TITLE:

Consider and act on the first reading of Ordinance No. 2025-37, amending the Bastrop Code of Ordinances Chapter 13 - Utilities, Article 13.02 Water and Wastewater Rates and Charges, Section 13.02.003 Sewer Connection and Tapping Fees, by enacting Section 13.02.003 (b)(1-13); and move to include on the April 8, 2025 Consent Agenda.

AGENDA ITEM SUBMITTED BY:

Vivianna Nicole Andres, Assistant to the City Manager

BACKGROUND/HISTORY:

The City Manager, Sylvia Carrillo-Trevino, requested that the staff bring forward an ordinance to create a process that will allow the City to assess a LUE Reservation Fee for developments interested in reserving utility capacity in our wastewater system. Implementing such a policy will empower the City to plan adequately ahead and ensure we have the utility capacity available to meet the area's development needs. Finally, this policy will ensure that when evaluating available capacity for future developments, we only consider developments that are genuinely committed to moving forward.

POLICY EXPLANATION:

As part of the toolbox available to the City to ensure the development occurring within the city's jurisdiction is fiscally sustainable, the City may adopt language into the Code of Ordinances that allows the City to assess an LUE Reservation Fee for developments that desire to reserve capacity in our system. Implementing this language into the Code of Ordinances will give the City the ability to ensure we are protecting one of our most vital assets, our wastewater collection system capacity, by requiring developments to pay a fee to guarantee we have the capacity to serve the development at the time of building permit. Also, TCEQ has rules that state that when flow measurements at a sewage treatment plant reach 75% of permitted capacity for three consecutive months, the City must start engineering and financial planning for upgrading or expanding the wastewater treatment plant. Further, if the average daily or annual average flow reaches 90% of the permitted average daily flow for three consecutive months, the city must obtain authorization from TCEQ to start plant construction. Enacting this policy will put the city in a position to be proactive regarding any capital improvements it may need to consider to continue to serve developments with wastewater per TCEQ requirements.

RECOMMENDATION:

Take action on the first reading of Ordinance No. 2025-37, amending the Bastrop Code of Ordinances Chapter 13 - Utilities, Article 13.02 Water and Wastewater Rates and Charges, Section 13.02.003 Sewer Connection and Tapping Fees, by enacting Section 13.02.003 (b)(1-13), and move to include on the April 8, 2025 Consent Agenda.

ATTACHMENTS:

- Ordinance No. 2025-37
- Exhibit A: Chapter 13, Article 13.02, Section 13.02.003 (b)(1-13)